DAY ONE -- MAY 31, 1999

In attendance:


Provincial Library Secretariat Support Staff:
Marilyn Jenkins, Melissa Bennett

1. Call to Order

Merrilee Rasmussen called the meeting to order at 11:10 a.m.
Board members were advised that Bev Scarrow has resigned from the Board.

2. Agenda

The agenda for the meeting was approved.

3. Minutes

The minutes from the previous Multitype Board Meeting were approved.

3.1 Business Arising from the Minutes

3.1.1 Annual Report 1998-99

Board members were referred to the Draft Annual Report included in the meeting package and were advised that the Annual Report would be tabled next spring. The Department of Municipal Affairs, Culture and Housing will make formatting
decisions for the Report. Board members were asked to review the Draft Annual Report for content. The Draft was approved.

3.1.2 Communiqué

The Communiqué from the previous Multitype Library Board meeting was approved.

4. Roundtable

A roundtable was conducted in which Board members reported on their reflections since the previous meeting and developments in their sectors.

5. Multitype Library Activities in Other Jurisdictions

5.1 Backgrounder

Melissa Bennett gave a background presentation on Multitype Library Systems. The presentation included overview, history, and two case studies: the Alberta Library and the Manitoba Library Consortium, Inc. The backgrounder generated a discussion of delivery systems for print materials.

5.2 Saskatchewan Multitype Context

Maureen Woods gave an overview of the Saskatchewan Multitype Context and distributed a handout.

5.3 Discussion

The need for a new approach to working with the school sector was noted.

DECISION:

A sub-committee was struck to look at a new approach for working with the school sector. Ernie Pappas, Janet Merkosky, and Maureen Woods agreed to serve on the sub-committee.

6. Database Licensing

6.1 Discussion

The need for policies and standards for multitype participation in Database Licensing was identified.

6.2 Status Report on the Province-Wide Database Licensing Program
Marilyn Jenkins presented and distributed the Status Report on the Province-Wide Database Licensing Program.

7. Adjournment

The meeting adjourned at 5:00 p.m.

DAY TWO – JUNE 1, 1999

In attendance:


Provincial Library Secretariat Support Staff:
Marilyn Jenkins, Melissa Bennett

Guests:
Ken Vaughan, President of the Saskatchewan Library Association
Isabelle Butters, President of the Saskatchewan Library Trustees’ Association

1. Sustainability

Isabelle Butters and Ken Vaughan gave a presentation on the Internet Sustainability Strategy developed by the Saskatchewan Sustainability Steering Committee, including an overview of their Discussion Paper. (A copy of the Discussion Paper was provided in the meeting package.)

In response to the presentation, the following resolution was created:

WHEREAS access to information is a democratic right of all people in Saskatchewan; and
WHEREAS a “connected” public library system is required for effective delivery of multitype initiatives;
THEREFORE BE IT RESOLVED that the Saskatchewan Multitype Library Board supports the efforts of the Saskatchewan Sustainability Steering Committee by endorsing the Discussion Paper the Committee has developed.

MOVED by Darlene Fichter / SECONDED by Jeff Barber
CARRIED Unanimously

2. Electronic Document Delivery

2.1 Report on Electronic Document Delivery
Colleen Warr and Darlene Fichter provided a report. They identified the electronic document delivery systems that are available, what they cost, and who the key players are. A handout was distributed.

2.2 Discussion

A discussion of Electronic Document Delivery ensued. Board Members determined that there is potential for multitype cooperation on this issue. They also determined that research is required to identify the types of electronic document delivery systems that:

a) Saskatchewan libraries are currently using;
b) Saskatchewan libraries might want to access in the future; and
c) Are possible for group purchases.

**DECISION:**

Board Members decided to conduct surveys to gather this data. Provincial Library will gather information from the public library sector. Janet Merkosky agreed to gather data from the school sector. Colleen Warren agreed to coordinate data gathering from the post-secondary sector. An update on progress will be provided at the September meeting.

3. Virtual Reference

Jeff Barber gave an overview of the Cooperative Internet-based Reference Service Pilot Project that will be started in the fall of 1999 by several Saskatchewan public library systems. The Board indicated general support for the initiative. A discussion of the potential of multitype strategies for library information services ensued. Board members indicated that library information services are the most challenging area to develop formalized multitype library strategies. Board members suggested that the topic should be researched comprehensively before pursuing a formal multitype strategy for information services.

4. Electronic Library Gateway

4.1 Presentation

Jeff Barber gave a presentation and distributed a handout on Seamless Access and Saskatchewan Library Information Gateway.

4.2 Demo

Darlene Fichter provided demos of several Gateway sites on the Internet. These included: Illinois Virtual Catalog, Galileo, OCLC Site Search, and ILLINET Online.
4.3 Discussion

A discussion ensued on the role of the Multitype Library Board in relation to Seamless Access and the potential for multitype involvement in the public library system’s Gateway initiative. Board members determined that in order to facilitate potential multitype involvement, other library sectors should be invited to participate in the current gateway selection process in order to identify what their requirements would be in order to participate.

**DECISION:**

The Board therefore resolved to make an official request from the Multitype Library Board to the public library directors that they make room at the evaluation table for observers from other sectors. Suggestions for sectors’ representatives were: Patty Gallilee or Mary McConnel, academic; Colette Fischer or Marian Perry, schools; and Marian Powell, special.

5. Replacement for Bev Scarrow

Board members were invited to submit names for a replacement for Bev Scarrow. Suggestions were: Sharon Doepker, Prairie Agricultural Machinery Institute; Joan Elliot, Saskatchewan Teachers’ Federation; Susan Powelson, Regina Health Board.

6. Communiqué

Formatting issues were discussed. It was requested that the *Communiqué* consist of one page only, a masthead, and footer. It was also suggested that the Board develop a logo. Content should include: briefing on other multitype models, sustainability resolution, electronic document delivery survey, and gateway multitype potential.

**DECISION:**

Melissa will incorporate formatting suggestions into the next *Communiqué*; Provincial Library will determine if there are sufficient funds to develop a logo.

7. Standards

Board Members requested that Melissa distribute copies of the American Library Association’s Standards for Cooperation, in order to begin the process of addressing standards for multitype cooperation.

**DECISION:**

A sub-committee on Standards will be struck at the next meeting. The committee will need representation from each sector.
8. **Next Meeting**

The next meeting will be September 27-28, 1999; Agenda items include: brainstorming session on a Communications Strategy; communications firm to work with the Board to develop a logo (if sufficient funds make this possible); Gateway; Schools Report; Update on Database Licensing; Funding Mechanism; Universal Library Card; and Electronic Document Delivery.

9. **Adjournment**

The meeting adjourned at 4:30 p.m.