MULTITYPE LIBRARY BOARD MEETING MINUTES

March 19, 2001

Conference Room
Provincial Library, 1352 Winnipeg Street, Regina

Monday, March 19, 2001

In attendance: Brenda Kondra, Hélène Stewart, Jeffrey Barber, Merrilee Rasmussen, Sharon Doepker, Janet Merkosky, Bob Foley, Audrey Mark (via phone), Joylene Campbell, Marilyn Jenkins, Melissa Bennett.
Regrets: David Fox, Valerie Laliberte

1. WELCOME AND INTRODUCTION

Merrilee Rasmussen welcomed Brenda Kondra to the Board. Brenda is the new representative for the Saskatchewan School Trustees’ Association (SLTA).

The objectives for the meeting were to:
- explore the concept of information management and determine if there are implications for libraries and/or the Board in the provincial government's plan;
- start on some of the Board initiatives identified at the previous meeting and
- update Board members on developments since the previous meeting;

2. AGENDA, MINUTES, COMMUNIQUE

The agenda was approved as distributed.

Amendments to the minutes of the February 5 and 6th, 2001 meeting are:
- page 1 #3 Janet is Vice-President of SSLA and not President;
- page 3 #3 under Post Secondary section, the sentence "Resources are licensed for all library users, researchers, students and faculty" should be changed to read: "Resources are licensed for researchers, students, and faculty."
- page 5 #5.1.3 correct the misspelling of Donna Brockmeyer-Klebaum's name.

Minutes were approved as amended.

A Communiqué was not sent out following the last meeting because of the by-elections in Regina and Saskatoon. The provincial government does not distribute information about its programs during election campaigns. A combined communiqué will be written following the current meeting.
3. UPDATE FROM MULTITYPE LIBRARY BOARD MEMBERS

Saskatchewan Library Association (SLA) / Saskatchewan Library Trustees' Association (SLTA)

SLA, Saskatchewan School Library Association, Saskatchewan Association of Library Technicians, and Saskatchewan Library Trustees' Association had an informational meeting with the Saskatchewan Party. Representatives from each library organization providing a briefing on libraries and their importance to Saskatchewan. Merrilee spoke about the Multitype Library Board.

Special Library Sector

The Saskatchewan Council of Archives is developing the Saskatchewan portion of the Canadian Archival Information Network. They are developing a database following Z39.50 and standards for archival resource descriptions that has records for small archives all across the province. It will be available over the Internet; a prototype is available online now at http://www.usask.ca/archives/sain-

Saskatchewan School Trustees' Association (SSTA)

There is a general initiative among school trustees to promote schools as community venues and encourage public libraries to locate their facilities within the school centre. The Public Libraries Act enables this type of cooperation but specifies that it must occur among willing partners based on written agreements and good communication.

Provincial Library (PL)

PL is developing a document on its future role. A strategic plan is being developed. A power point presentation of it can be presented at the next meeting. PL will need to upgrade its Dynix system soon. It will initiate discussions about cooperation with library systems when this happens. In April, all libraries in the province will be invited to select materials from the PL collections. After this, materials will be offered to non-library Saskatchewan agencies and the remaining materials will go to the Canadian Book Exchange Centre.

Post-secondary Education Library Sector

Final products have been announced for the Canadian National Site Licensing Project. The Steering Committee will look at extending access to other libraries. The Council of Prairie and Pacific Libraries (COPPUL) has not yet chosen an interlibrary loan system. Opinions on the products evaluated were divided so a decision is on hold. Hazel Fry has retired; COPPUL will be appointing a new executive director. Libraries are finding it challenging to argue for collections funding because there is a misconception that electronic licensing will address all needs. The U of R Library is reorganizing. William Sgrazzutti is Associate Librarian of Client and Resource Services, Karen Schlegl is Head
of Access Services, and Colleen Murphy is Collections Coordinator. An additional staff appointment for Emerging Services will be made soon.

**School Library Sector**

The Saskatchewan School Library Association (SSLA) was pleased to work with the other library associations to present briefings to the Official Opposition. There will be a national survey on teacher-librarians done by the national organization. SSLA is establishing a "Young Readers' Choice Award." It will be a joint initiative with other organizations. They have hired a consultant, Marian Perry, to design an award process. A report on the award process and an environmental scan are available. The President of SSLA met with SIAST about their technicians training program. Janet is attending the national teacher-librarian conference to be held in conjunction with the CLA conference.

**Special Library Sector**

Some special libraries are trying out WINGS interlibrary loan software. The POS librarian is chairing an initiative for special libraries to share the cost of INMAGIC DB Textworks training which will likely occur in April. Saskatoon area special libraries are engaged in cooperative activities. Communicating with all special libraries is a challenge because they are isolated and it is difficult to identify them or contact their staff. This problem may be alleviated when the Saskatchewan Library Directory is launched next month. A two-way listserv could be established at PL for special libraries to share information. It could be managed by the special libraries representatives on the Board.

**Public Library Sector**

Public libraries are preparing for their annual general meetings. All have moved to financial reporting according to PSAAB standards. The Gateway to public library catalogues will be demonstrated at SLA conference in April. The Canadian Library Association is discussing the formation of a separate lobby group to be composed of presidents of the provincial associations.

**4. INFORMATION MANAGEMENT**

Hélène Stewart gave a presentation on the Government of Saskatchewan's Information Management Framework. She noted that libraries play a key role in the information delivery and preservation components of the Framework. She requested that the library sector provide input into how and where it fits in with the Information Management Framework. The Board was pleased that the government recognizes that libraries and librarians are important in the information management process.
DECISIONS:

The Board identified roles for libraries in the Information Management Framework: data integrity; access and information delivery; and information preservation. In addition, libraries can provide expertise on interoperability standards and bibliographic databases. The Board will write a letter to the National Librarian advising them of the Saskatchewan Government's Information Management Framework and seeking their guidance on ways to place libraries in the framework at the local, provincial and national levels.

Provincial Library will brief the department of Municipal Affairs and Housing regarding the Framework and the role of libraries within the government’s information strategies.

The Board will continue to put this item on the agenda for follow-up and further input.

5. PROMOTION

Melissa Bennett gave a demonstration of the Visit Your Library web site in Alberta (www.visityourlibrary.net) and the Saskatchewan Libraries web site which will be launched this April. The promotional advantages/disadvantages of each site were discussed. The following ideas were brainstormed:
- interactive, multimedia features that appeal to young people could be added to the Saskatchewan Libraries web site.
- "saskatchewanlibraries.ca" could be promo site that links to the “functional site”
- use a test groups to evaluate the promotional effectiveness of the Saskatchewan Libraries web site. and determine if the site attracts marginal and non-library users.

Membership of the Promotion Committee was confirmed as follows:
- Audrey Mark (public library sector) -- Chair
- Bob Foley (May 1st will have a designate) (post-secondary library sector)
- Janet Merkosky (school library sector)
- Carol Shepstone (special library sector)
- Marilyn Jenkins; Melissa Bennett (Provincial Library support staff)

The Chair will convene a meeting soon (possibly at the SLA conference). Names of designates will be provided by the end of March. The Committee may have up to $20,000 budget but they need to design a strategy for what is to be accomplished. The Committee may want to keep in touch with Susan Murphy's group, who are designing a promotional strategy for U of S libraries.

6. SASKATCHEWAN LIBRARY ASSOCIATION CONFERENCE

6.1 Multitype Session

The Board received an outline of the speakers and topics for the session. Merrilee asked for additional topics. Joy encouraged Board members to attend, if possible.
6.2 **Bursary Program**
The Board discussed recommending development of a bursary program. Suggested strategies include:
- consult with Saskatchewan Post-secondary Education and Skills training about providing some funds to establish the bursary;
- ensure the bursary would be available for a graduate degree in library science because students are required to leave the province to attend this program; and,
- require recipients to return to Saskatchewan for a period following graduation.

**DECISION:**

The Board will propose a resolution regarding the creation of a bursary at the Saskatchewan Library Association (SLA) Annual General Meeting in April. Jeff Barber agreed to move and speak to the motion.

**Proposed Resolution for SLA**

*Whereas* the Multitype Library Board has recommended that the provincial government earmark funds for a bursary program; and
*Whereas* there is a need to educate professional librarians and ensure they come back to work in Saskatchewan; and
*Whereas* one of the criteria of the bursary will be that if the recipient does not come back to Saskatchewan within two years following graduation they must pay back the bursary;

*Therefore be it resolved that the SLA Board investigate setting up a bursary program for Master of Library Science degree.*

It was suggested that the library community investigate setting up an internship program, at Provincial Library and possibly other large libraries in the province, through which future bursary recipients can acquire Saskatchewan work experience following graduation.

7. **ABORIGINAL CULTURAL AWARENESS PROGRAM**

The Board reviewed information on the Aboriginal Cultural Awareness Program.

**DECISION:**

Take Module 1 during day one of the next Multitype meeting. Decide additional modules subsequently. If possible, include two additional groups in the training session: PL’s team leaders and five members from the Saskatchewan School Trustees’ Association.
8. **MEETING MINISTERS OF EDUCATION AND POST-SECONDARY EDUCATION**

Merrilee referred Board members to the handout outlining discussion topics for the Board to meet with the Ministers of Education, Post-secondary Education and Municipal Affairs and Housing and called for additional discussion topics as follows:
- the meeting should also include the Ministers of Youth, Culture and Recreation and Economic and Cooperative Development.
- discuss contributions to a bursary program;
- include briefing document by Saskatchewan School Library Association (SSLA)
- CommunityNet
- Gateway
- Libraries' benefit to rural communities as cultural institutions
- Libraries' role in providing access to government information

Arrange for a meeting in September 2001. At June meeting, provide an outline of briefing materials and tentative scheduling. At a future date, arrange a meeting with the Minister of Intergovernmental and Aboriginal Affairs (IAA) to discuss library issues in the context of aboriginal people. In the meantime, wait for the Minister's Advisory Committee on Library Services to Aboriginal People to propose recommendations to the government.

9. **DATABASE LICENSING PROGRAM**

The Department of Education provided funding to purchase InfoTrac Kids Edition, which will be set up for all participants by April 1, 2001. InfoTrac costs will not be increasing this year. Micromedia has agreed to set up statistics for all libraries that have static IP addresses. They are looking at a way to provide remote access.

10. **ASK US!**

The Saskatchewan Libraries: Ask Us! Pilot Project Evaluation Report and Recommendations was distributed. A demonstration of Ask Us! was deferred to a later date.

11. **AGENDA ITEMS FOR NEXT MEETING**

The next meeting is June 7-8, 2001. The following items were added to the agenda for the next meeting: Cultural Awareness; update from Promotion Committee; Provincial Library Strategic Plan; briefing materials for meetings with Ministers; Annual Report; Gateway Update; EDD - Godot demonstration; update on Information Management.

12. **COMMUNIQUE**
The following items were highlighted for the upcoming Communiqué: new Board appointments; business plan highlights; education and awareness; Gateway potential; Database Licensing; Information Management Framework; meetings with various ministers, invite contributions from library community; cultural awareness training; and meeting schedule for 2002.

The meeting adjourned at 4:25 p.m.