# MULTITYPE LIBRARY BOARD MEETING MINUTES

**May 5-6, 2005**

**Saskatchewan Learning**  
**4635 Wascana Parkway – Room 1A**

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**Thursday, May 5, 2005**

Present: Frank Winter (Chair), Rian Misfeldt, Lalita Martfeld, Carol Shepstone, Isabelle Butters, Lois Smandych, Barbara McNeil, Mark Vajcner, Dianne Pammett (by phone), Joylene Campbell, Melissa Bennett (Provincial Library support staff), Amy Rankin (Provincial Library support staff), Marilyn Jenkins (Provincial Library support staff).

Regrets: Zenon Zuzak, Phyllis Lerat

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| **Orientation** | Present: Frank Winter (Chair), Carol Shepstone, Lois Smandych, Isabelle Butters, Rian Misfeldt, Mark Vajcner, Lalita Martfeld, Barbara McNeil, Marilyn Jenkins, Melissa Bennett, Joylene Campbell | Frank welcomed everyone and introduced the orientation, which included an overview of the history, legislation and of the role of the board members. There was also a detailed overview of the MDLP presented.  
It was noted that the area of communication with the sectors is essential for the success of the Board. The communication with the sectors must be more than just one-way.  
Possible questions to consider:  
- Is it possible to have a handbook of major contacts per sector?  
- Can facilitating communication be a regular item on the Board’s agenda? |
| **Welcome**  
- Introductions  
- Approval of agenda and minutes | Frank welcomed the Board and reviewed the operation of the Board.  
The agenda was approved as distributed.  
The February 9th minutes were approved. | Publish February minutes on the Saskatchewan Libraries Web site. |
| **Report from the Multitype Library Development Unit** | Melissa reviewed the new Multitype Development Unit and everyone’s responsibilities. The new unit is comprised of Melissa Bennett, Amy Rankin, Jack Ma and Karen Der. Tanya Rogoschewsky is a summer student working on the digitization inventory. | |
| The unit is currently working on the following, among other activities:  
| - The development of a competency profile for librarians in the provincial government.  
| - Planning for the fall general meeting to be held in September 2005.  
| - The province-wide promotion campaign. |

### Report from the Multitype Database Licensing Committee (MDLP)

The Committee has met since the Annual General Meeting and did some planning for the general meeting in the fall.

Negotiations are winding up with the vendors. Agreements are being worked out and signed.

Marilyn would like to join the Multitype Library Board meetings occasionally as Public Library Director.

### Planning for the Fall general meeting

Marilyn reviewed the recommendations that arose from the Annual General Meeting. The recommendations from the MDLP committee were then reviewed.

Communication among the sectors, board members and committee members needs to be addressed. There is a need for active communication and for a closer relationship between the Board and the MDLP committee and program. It was suggested that the General meeting was a great opportunity for communication among the sectors, board and committee.

The Board had a discussion about possible agenda items for the September 29 general meeting at the EcoCentre in Craik resulting out of the discussions at the February Annual General Meeting.

Frank described a continuum that showed the interrelationships among the sectors throughout the users learning cycle. Students who learn the databases when they are young begin the learning cycle and will take this knowledge and use throughout the other phases of their lives.

Other suggestions for the General meeting:

- Report from the digitization inventory;  
- Present competency profile for input;  
- Status report on the promotion strategy;  
- Report on the International Indigenous Librarians Forum from Phyllis Lerat;  
- Introduce the most recent bursary recipient; and  
- Report from the Aboriginal Library sector (view spreadsheet that details what is happening in the library regions for Aboriginal People).
| **The Board** | The Board decided to have a board meeting on September 30, including a joint meeting with the MDLP committee to plan for the future. The agenda could include the discussion paper, the meeting with the MDLP committee, the digitization report, a promotion update and a discussion about school libraries. The Board decided to have a November meeting November 17-18, 2005 in Saskatoon. |
| **Learning Sector Strategic Plan** | Carol Shepstone is the Board’s rep on this committee. She attended one meeting of the Committee in February. The focus of the meeting was setting priorities for the learning sector. The Learning Sector Strategic Plan is an annual plan. The Steering Committee’s work feeds into the plan and to the priority setting for the department. It is therefore important that the Board contributes to the discussions. This is one of the essential places to get libraries’ messages into the discussion. Suggestions include The Board had discussed focal points for libraries including focusing on our achievements, including the databases and Aboriginal education, school libraries and training. The Board had a discussion about school libraries and the required support for them. The next meeting is June 9, 2005. |
| **2005/06 Action Plan** | The Board discussed the action plan. The discussion touched on digitization, recruitment and retention, school libraries, among other issues. The intent of the action plan is to help plan for the meetings and to help the Board accomplish the goals of their strategic plan. Have a discussion about the International Indigenous Librarians Forum at the November meeting. Set up a meeting with Julie McKenna and Barbara McNeil and the Board to discuss the Saskatchewan Learning Exchange. Send the Board information about the Canadian Archives Conference. |
**Friday, May 6, 2005**

Present: Frank Winter (Chair), Rian Misfeldt, Lalita Martfeld, Carol Shepstone, Isabelle Butters, Lois Smandych, Barbara McNeil, Mark Vajcner, Dianne Pammett (by phone), Zenon Zuzak, Joylene Campbell, Melissa Bennett (Provincial Library support staff), Amy Rankin (Provincial Library support staff), Tanya Rogoschewsky (Provincial Library support staff). ----check names

*Regrets: Phyllis Lerat*

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<td>Promotion Implementation Working Group</td>
<td>Amy Rankin provided an update on the province-wide e-library services promotion campaign. The Board discussed the evaluation process for the campaign. They suggested having a focus group after the campaign to investigate the impact on the public.</td>
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<td>Review of Sector Issue Priorities (AGM Discussion)</td>
<td>Frank reviewed the discussion from the Annual General Meeting. The issue of the perception of internet replacing libraries, school libraries and tax exemption were the top three issues. The Board is addressing these issues through their action plan and the discussion paper. Isabelle suggested that we send out a press release about the Annual General Meeting to let people know about the Board and its activities. The Board also suggested that there is a need to examine demographic shifts. There is a need to address Aboriginal youth with the library services.</td>
<td>Zenon to bring the Saskatoon Public Library Needs Assessment report to the September Board meeting. Joy to send the evidence-based research about family literacy to the Board. Barbara to take the idea of creating a news release about the crisis in school libraries to SSLA (include information from the Haycock report). Send an email to CLA to ask for advice for what various lobby organizations could to support the library book rate.</td>
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<td><strong>Digitization</strong></td>
<td>The Board’s discussion about digitization concentrated on Tanya’s work creating the digitization inventory and on Brian Bell’s talk at SLA. Tanya will be contacting libraries, archives, museums and other associations to develop an inventory of current digital projects and existing collections in Saskatchewan. This is being done in response to a project plan created within the Multitype Library Development Unit. The Board suggested a number of questions to be included in the inventory survey. The Board discussed the possibility of sending a letter to Library and Archives Canada (LAC) and to Heritage Canada to ask for multitype digitization projects. It was suggested that Mark take this question back to the Archives community and to the Canadian Council of Archives to have this dialogue. This will be discussed at a later Board meeting. The Board decided that they needed more discussion around the possible next steps before going forward. They decided to wait until after they have reviewed Tanya’s report before pursuing the next steps. The Board would like to continue this discussion at the November Board meeting.</td>
<td>Forward Brian Bell’s presentation to the Board. Mark to discuss with the Archives Community the possibility of writing to LAC and Heritage Canada about funding for joint projects. Bring this discussion back to the Board. Melissa will email the Board the telephone script to be used in the inventory. The Board will provide feedback.</td>
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<td><strong>Discussion Paper</strong></td>
<td>The Board discussed the Discussion paper. In the coming year, it was decided to concentrate efforts on the areas mentioned at the Annual General Meeting: PST, schools and the Internet issue.</td>
<td>Send section on schools to Lois and Barbara for their comments and changes. Board to send comments on the discussion paper to Melissa or Amy.</td>
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<td><strong>MLB Representative to the Saskatchewan Learning Exchange Committee</strong></td>
<td>Barbara McNeil volunteered to serve as Multitype Library Board Representative on the Saskatchewan Learning Exchange Committee. The Committee meets three to four times per year (mostly in Regina).</td>
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<td><strong>Round Table Sector Reports</strong></td>
<td><strong>Provincial Library (Saskatchewan Learning) – Joy Campbell</strong></td>
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<td>Provincial Library is working with the Department and a steering committee to create a collaboration policy among partners.</td>
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<td>Provincial Library is doing research and creating documentation on joint venture libraries. The outcome will be a report that describes what is happening and what the continuum is.</td>
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<td>There will be a Ministers of Libraries meeting at the Canadian Library Association Conference that will focus on four main issues: role of public libraries in early childhood learning, e-government, digitization/Canadian memory, aboriginal library services (inclusivity with respect to first nations and immigrants).</td>
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<td>The Provincial Government is providing 300,000$ intended to support the creation of cooperation between school and public libraries.</td>
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**Special Libraries - Dianne Pammett / Lalita Martfeld**

- There are a lot of relocations of special libraries. Issues discussed at the latest Special Libraries Network meeting included design of libraries, marketing and possible new software products. Many libraries are interested in getting their library catalogues on the internet.
- Lalita is on the family resource room management team, which includes members from the Fetal Alcohol Network, Saskatchewan Health and others. A need expressed by this group is to make themselves more visible.
- Special libraries are also concerned about closing their doors during times where the librarian must be out of the library. The network has been talking about ways to back each other up during these times.
- Frank included an update on SHIRP, which is a group of health librarians that are managing the roll out of health resources to all health professionals in the province. Phase two includes the distribution to the health regions. A librarian in Prince Albert region has been hired to do training. Phase three involves the roll out to individual health professionals. Two librarians will be hired to focus on the health regions, except Regina, Saskatoon and Prince Albert.
Another question that has been raised is where to the resources go when special libraries close. What happens to their former clients.

It was noted that Lorraine Salt, a Saskatchewan Libraries Education Bursary recipient, has joined the special library sector at the Centre for the Study of Cooperatives.

**Saskatchewan Library Association** – Carol Shepstone

The Saskatchewan Libraries Education Bursary was formally awarded to David Bindle at the 2005 conference. There has been a discussion about teacher-librarians and how they can apply for the bursary

Although attendance was down at the conference, there was a positive response from the vendors and the sessions were well attended.

Continuing education partnerships continue to be developed. Through this education institute, a number of good professional development opportunities are available online.

**Public Libraries** – Isabelle Butters & Zenon Zuzak

The Saskatchewan Library Trustees Association Executive will be working on the brief to the Minister over the summer. Like last year, the brief will be formatted to the goals of the learning strategic plan.

Don Kerr’s book *A book in every hand* was launched at the Saskatchewan Library Association conference, where 205 were sold.

Computer infrastructure in public libraries is a concern as it is now four to five years after the original grants for computers. There is a need to sustain the computers in the public libraries.

Promotion of library services is a big issue for public libraries.

In answer to the Ministers Advisory committee for Aboriginal Library Services, Saskatoon formed a committee to address Aboriginal library services in the city. Letters of invitation have gone out to Aboriginal groups to serve on the committee.

There is a possible change to the Public Library Act needed. This would provide an opportunity to review
the rest of the Act.

Archives – Mark Vačjner

The Saskatchewan Council for Archives and Archivists had their annual general meeting in June in Saskatoon in conjunction with the national conference of the Canadian Council of Archives. There was a lot of volunteer activity across the province to make this a success.

Over the past year, there have been issues surrounding the national granting structure for archives. This was being reviewed during the amalgamation of Library and Archives Canada (LAC). LAC will be announcing the grant structures at the June conference. The National Archives was planning to establish a granting structure for impact digitization projects that would raise the profile of archives in the public, but many archives use these grants to do smaller work that may not have the media impact.

Post-secondary – Rian Misfeldt / Frank Winter

The post Secondary sector is investigating the possibilities of implementing wireless access.

The post-secondary education libraries in Saskatchewan are recruiting or have recently recruited.

Virtual libraries are continuing to expand with e-books, virtual reference, etc.

Issues in the sector include literacy, information literacy and copyright.

Schools – Lois Smandych / Barbara Mcneil

Saskatchewan School Libraries Association (SSLA) needs to have a presence in all schools. The SSLA applied to the Saskatchewan Teacher’s Federation for a grant to develop a poster to speak to the value of school libraries. An Aboriginal artist was selected to design the poster.

The Saskatchewan School Libraries Association had their conference and they are awaiting the results. Marilyn Jenkins and Naomi Kral did a presentation on enhancing library services in the province.

Traditional literacy is still an issue in schools.

Election of New

Carol Shepstone is new Chair and Zenon Zuzak is
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| **Communiqué** | Include:  
- New structure of the secretariat  
- e-library services promotion  
- digitization  
- MLB General Meeting announcement  
- Participation on the Learning sector steering committee and the Saskatchewan Learning exchange  
- Mention the three main areas of the discussion paper |
| Write and distribute the Communiqué to the listserv. |
| **Dates of Next meetings** | September 29 – Craik – General Meeting  
September 30 - Regina - Board Meeting  
November 17+18 – Saskatoon – Board Meeting |
| **Adjourn** | |

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