**MULTITYPE LIBRARY BOARD MEETING MINUTES**

**November 23, 2006**

**4635 Wascana Parkway, Regina**

**Thursday, November 23, 2006**

Present: Zenon Zuzak (Chair), Isabelle Butters, Joylene Campbell, Mary Chipanshi, Phyllis Lerat, Julie McKenna, Barbara McNeil, Rian Misfeldt, Bev Siebert, Mark Vajčner, Heather West; Elgin Bunston, Jack Ma (Provincial Library Support Staff)

Regrets: Joan Martin, Lois Smandych

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Discussion</th>
<th>Action</th>
</tr>
</thead>
</table>
| Presentation on School Libraries | Judy Nicholson and Delee Cameron from Curriculum & E-Learning, Saskatchewan Learning presented research on the impact of school library services on academic achievement in Ontario. This research builds on previous studies, including the 2003 Ohio study that evaluated how students benefit from their experiences with library services. A growing body of research indicates that well-stocked, professionally-staffed libraries have a positive impact on student achievement. The Ontario report recommended targeting funding for school libraries and guaranteeing library services regardless of a school’s size or location.  

The first pillar in Saskatchewan Learning’s Continuous Improvement Framework is Higher Literacy and Achievement, which is where school libraries have a role to play.  

The Saskatchewan Gazette on Friday November 3, 2006 reflected revised Education Act stating that “A board of education and the conseil scolaire shall: (a) provide school library services; and (b) establish policies and standards governing school libraries.” A School Reference Committee will create a policy guideline for schools to reflect the new legislation.  

The Board recommended that Judy Nicholson join the Saskatchewan Digital Alliance to represent school libraries. | Send a letter to Minister of Learning congratulating her on the legislation and include the Board’s definition of library services. The letter should reflect MLB’s discussion papers. (Multitype Unit)  

Invite Judy and Delee to a future meeting when the policy is created, or provide an update on the impact of school libraries research on department policies. |

| Approval of agenda and minutes | “Business Arising” was added to the agenda and the agenda was approved with this amendment.  

The minutes from the last meeting were approved as amended. | Publish minutes from September meeting. (Multitype Unit)  

Send a draft of the November minutes to the Board within three weeks. (Elgin) |
## Business Arising

<table>
<thead>
<tr>
<th>Action</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invite Nina to next Board meeting.</td>
<td>(Multitype Unit)</td>
</tr>
<tr>
<td>Bring Provincial Library’s Strategic Plan document to March meeting.</td>
<td>(Multitype Unit)</td>
</tr>
</tbody>
</table>

Provincial Library was to invite their new Aboriginal Library Coordinator to this meeting; however, Nina will not begin working at Provincial Library until after the meeting.

Provincial Library’s Strategic Plan document is not quite finished. The Board will review it at the March meeting.

The Board congratulated Barbara McNeil on the completion of her Ph.D.

## Correspondence

The Board reviewed the SLA letter thanking the Board for its support of the Saskatchewan Libraries Education Bursary.

The Board reviewed the letter from Library and Archives Canada thanking the Board for the update on digitization in Saskatchewan and for the copy of *Digitization in Saskatchewan and Critical Issues in its Continuing Development*.

Since Zenon is unable to attend, Joylene will represent the Board at the LAC National Digitization Summit in December.

## Board Session at SLA 2007

**Update:**

The official title of the session is “Building Positive Relationships for Literacy.” The objective is to begin a dialogue among teacher librarians, education faculty, Department of Learning officials, librarians and others who can contribute to information literacy.

Julie has contacted Angela Ward, Graduate Coordinator Curriculum Studies, College of Education, University of Saskatchewan and Alec Couros, Coordinator of Instructional Technologies at the Faculty of Education, University of Regina. Mary Scott, Teacher Librarian at St. Gabriel School, Tom Chell, Acting Executive Director of the Continuous Improvement Unit of Saskatchewan Learning and Assistant Deputy Minister, Gillian McCreary have also been invited.

The Board came up with questions for both panelists and the audience to answer during the session.

**Questions for the Panel Discussion at SLA Conference:**

1. What are the perceptions of the role of libraries in:
   - Advancing information literacy?
   - Enabling and enhancing life-long learning?
2. What kind of partnerships would advance literacy?
Questions for the audience:
1. Are there any systemic barriers to the improvement of information literacy?
2. If yes, what are they? What are the solutions?

It would be useful to record this session and make it available on the Web.

| Multitype Development Unit Report | Provincial Library is still in the hiring process for the Information Resources Management Specialist position. The Multitype Unit is preparing for the next round of Board appointments. Department of Finance has advised that MDLP is PST-exempt. Institutions that purchase electronic resources outside of the program, however, will have to contact Finance directly to discuss their own status. The competency profile for professional librarians is almost completed. The Board will receive a copy before the March meeting. Karen Der, Webmaster for Provincial Library, presented the Saskatchewan Libraries Web site to the Board. The Board was informed that Provincial Library was planning to redesign this six-year-old Web site. It will be expandable for future development and the Multitype Library Board will have a link on the main page.

The Board felt that both Saskatchewan Library Web site and mylibrary site, which was created in 2004 for the promotion campaign, present an opportunity for greater interaction with the library community. They made some recommendations regarding the structure of two sites with this in mind:
- separate the public portal site from the information site for library staff and trustees;
- use Web 2.0 technologies, such as wikis and RSS feeds and create a blog for library staff and trustees to continue the dialogue initiated by the panel discussion at SLA;
- include information that is of interest to the public on the mylibrary site, such as electronic resources and library career information (it has an attractive interface that people will use);
- add Gale e-books to “magazines, journals, and newspapers” and to “e-books” on the Books and Information page;

The staff directory has not been kept up-to-date. The | Rian and Phyllis will provide Provincial Library names for possible candidates for the Board. Include the competency profile document in the March meeting package. (Elgin) Add SIAST to the “ask a librarian” (Multitype Unit) Redraft the document related to the Saskatchewan Libraries Web site. (Multitype Unit) |
universities keep Web-based staff lists; however, libraries in some other sectors only keep staff information on their internal intranets for privacy reasons. The Saskatchewan Libraries staff directory is not indexed by search engines, so it will not be found by Google, for example, though password protection might be an option.

### Round Table (Sector Reports)

#### Post-Secondary Sector (Rian Misfeldt and Heather West)
Post-secondary libraries are trying to extend their reach outside of library walls. SIAST's “Landing Zone” is a reference service provided to students outside of the library using a wireless laptop. Web 2.0 is becoming increasingly prominent in post-secondary libraries. SIAST and University of Saskatchewan, for example, are using chat virtual reference.

The post-secondary sector is aggressively adding reference e-books and encyclopedias to their collections.

University of Saskatchewan Dean of Libraries, Vicki Williamson, instituted the dean’s lecture series this fall. Recently, Ernie Ingles spoke about recruitment and retention in the library profession.

#### Saskatchewan Library Association (Julie McKenna)
“The Partnership” has been very successful, especially the Education Institute’s Web-based training sessions. The Partnership is currently putting together a careers section and they have launched a peer-reviewed journal.

Next week, SLA will announce that it has chosen a recipient for the 2006 Saskatchewan Library Education Bursary. Julie provided an overview of the SLA conference programs.

SLA has sent letters to the provincial and federal ministers asking for more secure library funding, especially capital funding.

Greg Salmers has agreed to be the Public Library Representative on the SLA Board temporarily until a replacement is found.

#### Special Libraries (Mary Chipanshi)
Special librarians in Regina are looking into forming an informal group like the one in Saskatoon.

Saskatchewan Library Week was a success in the Health Region. They held activities including a “stump the librarian” contest.

### Organize a presentation on Web 2.0 technologies for libraries. (Multitype Unit)
- Include wiki demonstration (Mary)

Ask Vicki Williamson for an email version of her Dean’s lecture series so it can be widely distributed. (Elgin)
Mary has been working on a wiki for medical staff and she has offered to present it at the next Board meeting.

**Public Perspective (Bev Siebert)**
Rural libraries are in need of funding and staff. The local branch operating hours make it difficult to attract qualified staff. Updating the integrated library system will be very expensive for the regional libraries.

**Archives (Mark Vajčner)**
Don Herperger is the new Provincial Archivist. Saskatchewan Council for Archives and Archivists (SCAA) has attained Provincial Cultural Organization status. The council is now in a strategic planning process, aided by a consultant. A group of 15-20 archivists are participating.

**Saskatchewan Library Trustees Association (SLTA) (Isabelle Butters)**
Regional libraries will participate in the Partnerships for Community Learning Resources Grant Program.

Saskatchewan Library Week was a success. Regina Public Library and Saskatoon Public Library gave the Minister of Learning a brief on capital funding. Regina Public Library made a profit on its library lottery.

SLTA will meet with library board chairs and directors in December to discuss raising awareness about library issues with the public and politicians.

**Public Libraries (Zenon Zuzak)**
In 2008, Saskatoon Public Library will open a new neighbourhood branch in a building owned by Saskatchewan Housing Corporation (SHC).

Saskatoon Public Library is considering an anti-theft device for DVDs.

Criminal checks have become standard for public library employees. Capital funding continues to be an issue.

**Library Services for Saskatchewan Aboriginal People (LSSAP) (Phyllis Lerat)**
February will be Aboriginal story telling week. The launch will take place at Regina Public Library and there will be at about fifty sites this year.

LSSAP is preparing a Saskatchewan Library Association pre-conference on teachings of the medicine wheel. There will also be sessions related to elder protocol and children’s literacy.
LSSAP will be represented at the International Indigenous Librarians Forum in Australia in 2007.

Phyllis attended the Joint Conference of Librarians of Color (JCLC) in Dallas in October. Native Americans were well-represented.

**Provincial Library (Joylene Campbell)**

Provincial Library’s new Library Planning and Administration Director, Brett Waytuck, will begin in January. The Multilingual Library Services Coordinator position has been filled by Norma Palomino and the Aboriginal Library Coordinator position has been filled by Nina Wilson.

Provincial Library has asked the tech support group for public libraries to establish minimum standards for ensuring interoperability. Provincial Library will provide public library systems with information for their request for proposals for their Integrated Library Systems.

MDLP is gathering information about WorldCat subscriptions. Even if they decide not to pursue this, it is worth noting that library records submitted to OCLC can be found on the Web through Open WorldCat. The holdings of the universities and SIAST are on WorldCat. The Board can discuss WorldCat at the next meeting.

The regional libraries had fall board meetings. They have asked the Minister of Learning for support on their request to the federal government urging the continuation of the Community Access Program (CAP).

The learning sector, including K-12 and regional college representatives have done some long-term planning on CommunityNet and are now considering what recommendations they should make.

**School Libraries (Barbara McNeil)**

When schools close, teacher librarians are placed in classrooms, reducing the number of practicing teacher librarians. The School Library Association is being marginalized because its membership is shrinking and funding is based on the number of teacher librarians.

Public pressure has prevented some school closures in Regina; but, when amalgamations happen, library services are not increased to meet the demands of larger schools. School libraries are facing budget cuts in Regina and elsewhere.
The Saskatchewan Book Awards continue to be effective in encouraging reading and students are sponsored to attend the event. Auto Repair Reference Center helps introduce boys to electronic resources and shop teachers use it. Schools would also like to keep The Cochrane Library.

Teacher librarians are involved with many literacy initiatives. Teacher librarians are front-line workers and they want to know how they can improve literacy outcomes as outlined in the Continuous Improvement Framework.

The Saskatchewan School Library Association Conference will be held in April in Saskatoon. A pre-conference event on new technology has been planned.

Teacher librarians are looking for new ways to support Aboriginal education since they are involved at every level. STF is very supportive of this.

---

**Friday, November 24, 2006**

Present: Zenon Zuzak (Chair), Isabelle Butters, Joylene Campbell, Mary Chipanshi, Phyllis Lerat, Barbara McNeil, Joan Martin, Julie McKenna, Rian Misfeldt, Bev Siebert, Mark Vajčner, Heather West; Elgin Bunston, Jack Ma (Provincial Library Support Staff)

Regrets: Lois Smandych

**Representative Workforce**

The Canadian Library Association, the American Library Association, and the Canadian federal government have helpful information for recognizing foreign credentials. Madeleine Lefebvre, University Librarian at Saint Mary’s University, is currently conducting research to examine the experience of qualified librarian immigrants whose credentials are not recognized in their adopted country. The Board needs to look for the results of this research.

Prior Learning Assessment and Recognition (PLAR) could potentially help those with foreign credentials; but, it’s an expensive process. Universities sometimes resist implementing PLAR at the undergraduate level and graduate programs are unlikely to be supportive.

The Open Door Society helps a number of new Canadians find employment. A recent success story was a teacher from Zambia who attained her qualifications in two months with their help.

Provincial Library’s competency profile is less rigid

Information about foreign credentials should be added to the Saskatchewan Libraries Web site in the careers section.

Contact organizations such as the Open Door Society and Immigration Branch to find out about their experience with helping people with foreign qualifications.

SSLA will follow up
than credentials, which might make it useful for other institutions looking to hire someone without an ALA-accredited degree. HR departments and unions may insist on established credentials.

The Board needs to find out how various institutions in the province handle foreign credentials. This item will be tabled for further discussion.

Provincial Library staff set up a facilitation exercise where the Board could visually place their emphasis on a list of possible initiatives generated at the June meeting. The top six ideas will be discussed further at the March meeting:

- speak at various career days (high school, colleges and universities);
- a mentoring program;
- workplace readiness (preparing existing workforces for change);
- use work placements to raise awareness about library careers;
- target a bursary for designated groups;
- residency for online MLIS in Saskatchewan (e.g. At FNUC)

---

**Digitization Update**

The Board reviewed the documents involved with the digitization pilot project and recommended some changes.

The Saskatchewan Digital Alliance (SDA) is presenting a pre-conference session at the 2007 SLA conference called "Digitization 101: Planning and Managing a Successful Digital Project." Elgin will be speaking at the “Spotlight on” session about Saskatchewan Digital Alliance. He will highlight SDA activities and invite the pilot project grant recipient(s) to talk about their experiences.

The SDA will also be in contact with Brian Bell of Alouette Canada.

---

**MDLP Committee Report**

The Committee is currently looking at favourable conditions and they are considering several options for next year, including purchasing more e-books, freezing partner contribution levels for one year, or purchasing another database. The MDLP paid for a fixed e-book hosting fee that allows partner libraries to purchase additional e-books without paying any hosting fee.

BiblioBranchée’s cost increase will be covered by school divisions’ share of the funding. Webex training for Newscan can be held at five sites. The Board recommended that Provincial Library investigate adding training sessions into vendor agreements even if it adds somewhat to the cost.

Cedrom will be at the SLA conference. MDLP Committee wants to invite other vendors to train at the same time, not as conference sessions. They will

---

Send project plans to the Board (Elgin).

MDLP should communicate with French Education Branch, Immigration Branch, French Schools and Parents for French to raise awareness of BiblioBranchée.

Jack to talk to Cedrom about training at SSLA conference in April.

Jack to talk to Elgin about training at SSLA conference in April.

Jack to email evaluation documents to the
discuss this with SLA.

The most urgent need for BiblioBranchée training is among teachers. MDLP Committee would like to set up training at the Saskatchewan School Library Association Conference in April.

A sub-committee was created to draft an evaluation policy, which will be presented and approved at February AGM.

The Cochrane Library has been licensed for 2007. Health Canada has so far been reluctant to sponsor a national license because the text is only available in English.

<table>
<thead>
<tr>
<th>Round Table (Sector Report)</th>
<th>Special Libraries (Joan Martin)</th>
</tr>
</thead>
<tbody>
<tr>
<td>The network of special librarians in the Saskatoon area has been meeting regularly and communicating via the listserv hosted by Provincial Library. They have discussed some MLB activities.</td>
<td>Joan recently attended the Agriculture and Agri-Food Canada library conference. The federal government is exploring the concept of shared services across departments, including health, natural resources, fisheries and oceans, etc. This includes library services. Consortium buying of electronic resources has been proposed. New roles for librarians include information management, records management, managing database and Web projects. Librarians are preparing for future by expanding their roles. Privacy, accountability and access to information legislation are forcing librarians into information management roles. Librarians in large institutions are less affected by these changes.</td>
</tr>
<tr>
<td>Joan will forward the federal competency information to the Multitype Unit.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Communiqué</th>
<th>The Board instructed the Multitype Unit on the topics to be included in the communiqué:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Draft and distribute communiqué (Elgin).</td>
<td></td>
</tr>
</tbody>
</table>

| Next Meetings | AGM – February 28, 2007  Regina  
MLB Meeting March 1, 2007  Room 2A Parkway |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Use an hour at the AGM to highlight the Board activities (competency profiles, Saskatchewan Digital Alliance and Pilot Project, etc.)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Adjourn</th>
<th>The Board expressed its appreciation to the Chair for his role and efforts as Board Chair.</th>
</tr>
</thead>
<tbody>
<tr>
<td>The meeting was adjourned.</td>
<td></td>
</tr>
</tbody>
</table>