**MULTITYPE LIBRARY BOARD MEETING SUMMARY**

November 22-23, 2007
4635 Wascana Parkway — Room 2A
Regina

**Thursday November 22, 2007**

Present: Zenon Zuzak (Chair); Joanne Beltramini; Mary Chipanshi; Joan Martin; Charlene Sorensen; Bev Siebert; Wendy Sinclair-Sparvier; Heather West; Bryan Wilson; Joylene Campbell; (Jack Ma; Elgin Bunston, Provincial Library Support Staff)

Regrets: Julie McKenna (vice-Chair); Isabelle Butters; Mark Vajčner

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<tr>
<th>Agenda Item</th>
<th>Discussion</th>
<th>Action</th>
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<tr>
<td>Welcome &amp; Introductions</td>
<td>The agenda was modified before it was approved. Under Business Arising, “Other ideas for sessions or speakers for the conference&quot; was replaced with “Library Book Rate.”</td>
<td>Publish September meeting summary on the Saskatchewan Libraries website (Multitype Unit).</td>
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<td>- Approval of agenda</td>
<td>The meeting summary was approved as distributed.</td>
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<td>- Approval of September minutes</td>
<td>After Wendy was introduced, she explained the community development approach she uses at the Albert Branch of Regina Public Library. Recent programs have emphasized teaching traditional skills to Aboriginal youth, such as creating powwow outfits, hand drums and Métis jigging. On National Aboriginal Day young people came together to use the crafts they created in these programs.</td>
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<td>Correspondence</td>
<td>The Board sent thank you letters to the panelists who participated in the Board-sponsored 2007 SLA conference session on information literacy.</td>
<td>Contact Angela Ward to follow-up on her experience (e.g. change in outlook after the session). (Zenon)</td>
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<td>Business Arising</td>
<td><strong>Board sponsorship of joint Saskatchewan Manitoba conference sessions</strong></td>
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<td>The conference theme is “Prairie Partnerships”. Since it is a joint conference, the conference committee has received a large number of program proposals and is not accepting any more. Saskatchewan Library Association (SLA) has requested that the Board sponsor a keynote speaker. The tentative plan is to have one keynote speaker discuss the physical library and another keynote speaker to discuss virtual library services. The Board wants to find out who the speakers will be before making a decision about sponsorship. There must be a multitype theme if the Board is to sponsor a session. (This discussion item was tabled until Friday so that Julie is could join the discussion.)</td>
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<td></td>
<td>The Library Book Rate (LBR) will be continued</td>
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through 2008. MP Mervin Tweed has re-introduced his private member’s bill to expand the LBR and provide for long-term funding. Provincial Library is monitoring the bill’s progress.

**Suggestions for speakers or sessions for the Education Institute (EI)**

None of the Board members had an Education Institute program with them, so it was difficult to determine what programs should be added. SLA suggested a session on digitization. However, the Saskatchewan Digital Alliance is not currently prepared to conduct an EI session. Other multitype ideas discussed included leadership, Aboriginal themes and strategic planning (elements and process). EI brochures have been published for the first half of 2008, so this is not an immediate issue.

**Results of library directors survey regarding San Jose MLIS**

Provincial Library sent surveys to public library directors, though there were not enough responses.

The Board made a number of comments and suggestions for retooling the survey:

- Put the survey into context for the library directors who receive it, including a purpose statement that clearly states why feedback is needed.
- Library directors first need to be asked what, if any, difficulties they are having with recruitment. A follow-up question should ask them to specify whether challenges are related to recruiting entry-level staff, managers, or all staff. It would also be useful to know if there have been any changes over time.
- The Board could provide survey results to library school directors if the information gathered is relevant to them.
- If the survey results are sent to library schools, they must be accompanied by a letter from the Board chair explaining the Saskatchewan labour environment, such as recruiting issues. It would also specify our needs in terms of course content. Responses from the library schools would be posted to the online education listserv.
- Ask Canadian library schools about their future plans for online classes and/or programs.
- Since the role of the Board is to see issues across sectors, the Board will have to determine if this is an issue where the sectors can work together for a solution.

| Consider ideas for Education Institute sessions on an ongoing basis. (Board Members) |
| Develop a new survey for the library directors and send it to the Board for comment. Preface the survey by a letter from Zenon. (Multitype Library Development Unit) |
| Send and email to library school directors regarding our listserv. Ask them to provide us information for the list. Focus on current online courses and future online plans. (Multitype Library Development Unit) |
| Add the Board members to the listserv on online library education. (Joylene) |
• The intent of encouraging online library education has to be clear. Is it to get more Aboriginal people and other underrepresented groups taking the MLIS?
• Saskatchewan library directors should be asked if they have internships or if they are interested in participating in one.
• A survey that lets people select answers from lists will likely get a better response than one that asks respondents to provide written answers for every question. Survey Monkey could be used.
• Look for urban/rural differences in recruitment difficulties and use that information for strategic planning and to inform library schools.

**Board logo policy update:**
The updated policy and a black and white version of the logo have been added to the Saskatchewan Libraries web site.

**Saskatchewan Digital Alliance Report**
The Saskatchewan Digital Alliance (SDA) reviewed the Interim Reports submitted by the Pilot Projects and recommended that the Board support the Digitization Pilot Project Grant Program for 2008/09. The SDA concluded that the projects have met the goals outlined in the Project Description document. Further, the SDA recommended that the Board discuss 1) the size, scale and number of projects for next year; 2) the timing of the grant cycle; 3) phase two funding; and, 4) possible funding for centralized digitization equipment.

**The Board’s discussion on these points:**
1. Maintain flexibility. The SDA recommends that the Board consider the quality and scale of the projects when it makes its recommendations to the Minister on grant allocations. The Board agreed that funding a number of viable projects may be a better option than committing all of the funding to one project.

2. The timing of grant decisions should be reviewed. Projects are better positioned to receive matching funding from federal sources if they have funding secured in the late fall. Unfortunately, the provincial government’s fiscal year runs from April to March and money must be spent during the fiscal year. This is not negotiable. The Board can recommend that the government commit to the program for a number of years (e.g. 4 years) in order to provide stability. The SDA can develop guidelines for federal grants based on the experience of the “Explorations of Saskatchewan Aboriginal Life” project. Discussions

Register a trademark for the MLB logo.
(Multitype Development Unit)

Research provincial funding for digitization in other provinces, especially those similar in size to Saskatchewan. (Elgin)

Report back to the SDA on the Board’s discussion. (Elgin)
with the Ministry of Education need to stress the positives of the current projects and Saskatchewan’s need for more digitization funding. Knowledge Ontario received millions of dollars and other provinces have made significant contributions to digitization.

3. Phase two funding. The SDA recognizes the possibility that grant recipients might apply for funding in subsequent years. The Board decided that priority will be given to new viable projects that meet the grant program’s criteria.

4. The SDA also recommends that the Board consider centrally-housed scanning equipment in its recommendations to the Minister. The Board discussed the possibility of allocating funds for equipment as part of a future digitization project. There would have to be a condition stating that the institution would loan the equipment after the project is finished. The Board decided that the SDA should research the cost of digitization equipment and report back.

The Board will recommend that the program should be continued and expanded if possible.

| MDLP and Board relations | Previous meetings indicate that Board and MDLP committee met in 2004 and 2005 to discuss roles of both groups and how they related to the future development of the MDLP. A Board member sat on the committee at that time as a liaison. It was determined that the committee’s role is to communicate with their sectors and that they should periodically report to Board. No clear roles were articulated at that time. The Board will invite the MDLP Committee to a future meeting to discuss their respective roles and responsibilities if necessary.

The need to define the roles of the Board and committee derives from the fact that the Board is at the strategic planning level while the committee is managing the program at an operational level. The Board recognizes that the partners pay for the products, so the partners ultimately decide on the direction of the program. The partners trust the MDLP Committee to make operational decisions between semi-annual meetings. The Board doesn’t have a governance role here. However, it can help the program with broad thinking and planning and will provide feedback to the committee to help refine the program’s vision before it is presented to the partners. Jack and Joanne will be the links between the committee and the Board. | Jack will share the Board’s decision with the MDLP Committee. |
| **Background paper discussion** | This document highlights the situation for libraries in the province and identifies policy that some organizations have developed to address this issue. Unfortunately, libraries may have concerns that are not addressed by the larger organization's policies.  
This background paper provides information for Board's upcoming strategic planning discussions; however, libraries must involve and include Aboriginal people at the grass roots level before deciding on any plans of action.  
The Board is looking for cross-sector opportunities to address this issue. One idea that sparked discussion was an internship that places participants in a number of different sectors.  
The Board will give the background paper to Library Services for Saskatchewan Aboriginal Peoples through Wendy for their comments and recommendations.  
Nina Wilson, the Aboriginal Library Coordinator at Provincial Library has developed a unique workplace readiness program for libraries. She talks about the unique needs for First Nations libraries. Her presentation could be informative for the Board.  
At the next meeting, the Board will discuss possible cross-sector partnerships for addressing this issue. | Wendy to consult LSSAP about the background paper and future directions. |
| **Multitype Library Development Unit report** | Colleen Addison, the new Multitype Library Coordinator, joined Provincial Library this month. She will support the MDLP committee and perform daily operations. MDLP is in the process of testing and evaluating potential new products. The sector representatives will bring evaluation forms from their sectors to the next committee meeting. The committee will then decide on their final recommendations to the AGM (March 12) at their January meeting.  
The new Ministry of Education web site went live in October. Provincial Library’s sub-site has a new interface based on the new template.  
Provincial Library has contacted the Information Technology Office (ITO) and asked them to provide the Board members access to an external SharePoint site. This software enables document sharing and has RSS, wiki and blog capability. Only ITO can add users and they will try to add the Board members by the end of November. MDLP policy documents could be effectively shared with SharePoint if the committee members were added. | Demonstrate SharePoint at March meeting. (Jack and Elgin) |
The Saskatchewan Libraries web site redesign is going to proceed after contractors conduct a usability study and recommend a new structure. Jack is working on an RFP to present to Executive Council in order to hire a contractor. Provincial Library originally attempted to find a co-op student from UBC or UWO to work on the redesign; however, there were no suitable candidates.

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<tr>
<th>Roundtable Report</th>
<th>Board members are sometimes unclear about what information to gather from people in their sectors and what is worth reporting back to the Board.</th>
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<tr>
<td><strong>Special Libraries Sector (Joan Martin)</strong></td>
<td>The special libraries network in Saskatoon has introduced workshops at their regular meetings, including “Dealing with difficult people” and “Instant messaging for libraries.” Susan McConkey presented the on the Benefits of the Special Library Association.</td>
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<td>Special libraries, other than Canadian Agriculture Library, don’t use Library Book Rate.</td>
<td>Special libraries are always trying to justify expenses, and demonstrate return on investment for library services to their own organizations. The trend is to increase electronic resources and collections to reduce physical collections and space.</td>
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<td>Special librarians need to remind managers about library services. Managers might not even be aware that the library pays for full text articles they find and access online.</td>
<td><strong>Aboriginal Library Services (Wendy Sinclair-Sparvier)</strong> Library Services for Saskatchewan Aboriginal People (LSSAP) is looking at 10 potential projects to move forward with and plans to select a short list soon. One possible program deals with Aboriginal content in library science, especially in the area of cataloguing.</td>
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<td>There will be Aboriginal storytelling in February to respect tradition that some stories may only be told when there is snow on the ground.</td>
<td>SLA pre-conferences will cover topics including diversity in the workplace, fundraising and cross-cultural training and collection development.</td>
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<td>The Committee on Aboriginal Library Services is</td>
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currently working on three main initiatives:

- Building relationships between Aboriginal communities and regional libraries.
- Developing a medicine wheel concept to show Aboriginal young people the value of libraries (i.e. each spoke will represent a concept such as education and learning or tradition, etc.)
- The First Nation Language Databases include eight First Nations languages spoken in Saskatchewan. People who are certified in these languages will be consulted for its development. The Board’s support is requested to facilitate this database’s adoption for a province-wide license.

**Post Secondary Sector (Heather West, Charlene Sorensen)**
Myfanwy Truscott, Campion Librarian, is retiring from the University of Regina. The CUPE strike is affecting library services.

Dean Williamson at the University of Saskatchewan is interested in recruitment and retention issues, continuing education and related topics.

**Provincial Library (Joylene Campbell)**
The new Minister responsible for libraries is Ken Krawetz and the department has been renamed “Ministry of Education.”

Provincial Library and all ten public library systems have reached a Memorandum of Understanding on the single integrated library system (SILS) project. It is now in need of budget approval to move forward. The Saskatchewan Library Trustees Association and the Public Library Board Chairs meetings have been in support of the SILS. In British Columbia, substantial provincial funding has made their SILS project—based on open source software—successful.

The partners involved in the SILS project are working on an RFP. A consultant named Sandra Morden is assisting with the preparation of the RFP. The E-library and Resource Sharing Committee is working on this project from patron service point of view and providing feedback to the RFP working group. The SILS steering committee is co-chaired by Alan Johnson and Joylene Campbell.

Joanne Beltramini (school libraries) and Alex Juorio (special libraries) are observing the RFP meetings to determine the feasibility of expanding the SILS to include their sectors. Joanne is raising issues such as asking post-secondary directors to attend AGM. (Heather)
as the fact that schools cannot share demographic data. Schools present other challenges, such as the fact that they catalogue textbooks which can have many copies. Schools like to loan from public libraries but tend to lend within school divisions only. Ownership of school materials by school division is a new concept for school libraries. There is a need for policy development for all sectors involved with the SILS.

Friday November 23, 2007

Present: Julie McKenna (vice-Chair); Joanne Beltramini; Mary Chipanshi; Joan Martin; Charlene Sorensen; Bev Siebert; Wendy Sinclair-Sparvier; Heather West; Bryan Wilson; Joylene Campbell; (Brett Waytuck; Jack Ma; Elgin Bunston, Provincial Library Support Staff)

Regrets: Zenon Zuzak (Chair); Isabelle Butters; Mark Vajčner

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<tr>
<th>Business Arising from Thursday</th>
<th>Board sponsorship of joint Saskatchewan Manitoba conference sessions. No final decision was made. Keynote speakers are not chosen or funded at this point.</th>
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<tr>
<td>Strategic Planning Process</td>
<td>The Strategic Plan influences the Board’s work and Saskatchewan libraries in general.</td>
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**History**

Multitype Library Board was created in 1996 with the establishment of the Libraries Co-operation Act. In 2003, the current Strategic Plan Update was written. It was called an update because the principles set out in the original Strategic Plan were still valid; but, the environmental scan and outcomes needed to be updated. The existing structure remained suitable at that time.

The Board developed “deliverables” after high level strategic directions were established. The facilitator wrote up a condensed version of the Board’s discussion and brought it back to the Board for approval. The Strategic Plan was intended to be useful for Board members who came after them.

**Audience for the Board’s Strategic Plan**

Administrators
Ministry of Education (Minister)
Advanced Education
Immigration Branch
Federal Government
Multitype Library Board (as it evolves)
Committees of the Board such as MDLP, SDA
The Strategic Plan needs to support people who work in libraries and help them demonstrate that they are working as part of a larger picture. It frames what the library community as a whole is doing.

The Board has helped libraries show a return on investment for library funding and it has to continue to promote libraries. The Strategic Plan should explain what libraries do and what they deliver. Successes need to be explained without library jargon.

Yearly targets and outcomes are determined by the Board based on the strategic directions. A timeline should be built into the outcomes to decide which broad areas to take on in a proactive manner.

**Scope**
Will this be an update or an entirely new document?
Will the new objectives fit within the existing framework or are new strategic directions necessary?

The values (p.3) are consistent from the original Strategic Plan and are still relevant. The diagram depicting the multitype system was not part of the updated 2003 document. The Board would like to include it, or an adaptation of it, in the 2008 document.

The Board agreed to review the vision and mission statements during the strategic planning process. The vision must be meaningful for all sectors, covering common themes. “Access to information” might be too limiting for a vision statement. The Board decided that it will consider some language from the 2004/05 Annual Report to help with reworking the mission statement: “equitable access to informational, cultural, recreational and educational materials and services.”
**Strategic Directions:**

--Communicate the value of Multitype system to external communities (outside of libraries);
-- Include libraries as public space (not included in the current vision);
-- Include literacy in some capacity;

#1—**Develop the multitype system.** Development is ongoing. It is not a completed task, so it is still relevant. The Board might look for a stronger word than development.

#2—**Implement the Multitype system.** This strategic direction comes from number one. It is about forming relationships. Some new language is needed to make it sound more tangible. Perhaps the word is “actualize.” Relationship with initiatives such as MDLP and SDA will change and programs may develop autonomy over time.

#3—**Connect Libraries of all types to provide equitable access to and delivery of information.** Does the language need to change to convey new concepts surrounding information (what is information)? Does the Board have a role to play in the issues faced by individual libraries such as infrastructure issues based on geography? These topics will be discussed further during the strategic planning process. This strategic direction was part of establishing a way forward in the beginning and is embedded in strategic directions 1 and 2. Many of the goals and objectives have been established. The Board’s leadership role is identified under this strategic direction, as is the idea of presenting information to the public. These concepts need to be maintained even if this strategic direction is not part of the new Strategic Plan. The statement beginning with “Broaden the focus,” could be placed elsewhere.

#4—**Promote participation in the multitype system.** Promotion and communicating to external audiences should be two different strategic directions. Promotion influences recruitment. If the Multitype Library Board logo appeared on MDLP products and services, it would raise awareness. The description under this strategic direction does not fit with the rest. It should be part of #1.

Three strategic directions could be derived from the verbs, “Develop; Implement; and Communicate.”

The Board needs to clarify what “Aboriginal libraries” means. This term was intended to refer to libraries that serve primarily Aboriginal populations. New, more precise language will be developed for the 2008
Strategic Plan.
An OCLC study has found that all demographics are using social networking the same way (among those who use these technologies). Include this study in the planning process

Who needs to be involved in consultations?
--Library sectors;
--the library community, partners, stakeholders (The Board needs its web site to include social networking technologies to communicate with a greater number of people than can attend the AGM);
--Young people under 25;
--other segments of the population, (i.e. seniors).

Environmental Scan: The economic boom and a new provincial government are obvious changes. Documents are necessary to provide some environmental information, including the OCLC study mentioned above. The environmental scan should include inter-jurisdictional comparisons. A subcommittee will create questions or talking points for the AGM to be sent to the partners in advance of the AGM. The environmental scan will be sent to attendees ahead of the AGM with the diamond diagram of the multitype system included. Consider various communication channels for information gathering.

Sub-committee to work on this issue:
Brian, Julie, Heather, Joylene. Invite Robin Canham, the new Assessment Services Librarian at SIAST and Deborah Lee, Indigenous Studies Portal Team Leader at University of Saskatchewan to join.

What questions should be asked of the partners at the AGM?
Give the partners the environmental scan and ask them about what they feel are top issues. Some issues might not even be covered.

Examples of questions the Board can ask:
What are some key opportunities for cooperation?
What do you see as greatest challenges that can be resolved by a Multitype approach?
What is expected of the Board?
Now that we have MDLP and SDA, what should be the next?

The Board must communicate what it can and can’t do and be clear about its plan. Mixed groups might work better than sectors for discussion groups at the AGM. Sector consultations need to be conducted in such a way as to ensure no duplication of the
questions asked elsewhere.

**Timeframe**
What time will be covered by the strategic plan?
What constraints are there that prevent future planning (i.e. too many variables)?

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<th>Round Table (Sector Reports)</th>
<th>Saskatchewan Library Association (Julie McKenna)</th>
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<td>Caroline Selinger is the new executive director. The program administrator position will be advertised. Conference planning is well underway. SLA has discussed having a gaming room at the conference. SLA is meeting with the Minister and the Education Critic. SLA wants to know if the Board would like any issues raised at the meeting. The five year anniversary for the Saskatchewan Libraries Education Bursary is this year. The SLA fundraising committee has had little success in locating the recipients of the original bursary. The list has only names and dates. A percentage of revenues from the conference will go to the bursary fund, as will some earnings from other initiatives. Julie recommended Andrew Pace of OCLC as a keynote speaker at the conference to talk about integrated library systems. He also contributes articles for <em>Computers in Libraries</em>. The Board discussed topics for keynote speakers ranging from social networking in libraries to a US speaker from a multi-type consortium. Such a person might be appropriate to speak at a Board meeting or a forum. The Board discussed a number of possible speakers without settling on one name. The beginning keynote should discuss new and exciting ideas. The Board discussed a number of possible speakers without settling on one name. The beginning keynote should discuss new and exciting ideas.</td>
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<td>School Libraries (Bryan Wilson, Joanne Beltramini)</td>
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<td>There are national standards that outline baseline per student funding for school libraries (high schools, elementary, etc.) This information would be useful for the Board to have. Brian will report on funding in his school division in future. Saskatchewan School Boards Association might know what differences exist between school divisions (i.e. rural/urban). Are there inequities? Is Saskatchewan meeting national standards? These questions will be discussed at a future meeting. Department policies do not provide figures or even a range of figures for school library funding. It is difficult for schools to act on the legislation. During the election period, it was difficult to meet with</td>
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Brian will investigate funding standards for school libraries for a future meeting.
department staff, so information exchange was reduced. The timeline for evaluating MDLP databases is very tight as the Ministry will evaluate them first before distributing to schools. Schools are still waiting for the Ministry’s policy on school libraries which is needed before providing any comments.

The Saskatchewan School Library Association conference has not yet found a host. Partnerships between teacher librarians and young teachers are needed, since the latter often rely on Google for all their information needs.

The Board would like to discuss the Partnerships for Community Learning Resources grant program with the Minister. The projects were partnerships that built relationships between school divisions and public library systems and the majority of them were related to literacy in some form. Provincial Library has recommended that the program go forward as a literacy development project.

**Special Libraries (Mary Chipanshi)**

Special libraries do not often respond to questions as many are one-person libraries.

Saskatchewan Health Libraries Association (SHLA) met on October 2 and discussed having a session at the SLA conference. They are hoping to hold a session on consumer health—possibly in collaboration with public libraries—covering Health and Wellness Resource Center and other health-related resources available through MDLP. SHLA has been successful in securing funding for their meetings.

The Canadian Medical Library Association has notified members that the Canadian Health Network will cease to exist soon. It is a valuable source of consumer health information made available through Health Canada and its partners. The Board wanted to find out what led to this decision before it considers taking a position. If it appropriate, the Board will recommend that provincial Ministers send letters to their federal counterparts outlining the implications of this move for the public.

Scholarly content produced by publicly funded research must be freely accessible in the US. Indications are that this trend gaining momentum in Canada.

**Public View (Bev Siebert)**

There are fewer taxpayers to contribute to rural...
libraries as corporations continue to buy large blocks of land. Small towns are having difficulties maintaining infrastructure of all types, including libraries. Volunteers are needed to staff some libraries, which creates a situation where expensive outside trainers are required. Computer systems and library programs are ongoing expenses.

**Library Services for Aboriginal People (Wendy Sinclair-Sparvier and Joylene Campbell)**

Saskatchewan has been recognized as one of the leading provinces in providing Aboriginal library services. “Information is for Everyone” has been widely cited across the country. There are a growing number of successes in this area.

Ontario consulted with the Aboriginal community and set 6 recommendations related to Aboriginal services in the public library strategic plan. Edmonton Public Library has identified Aboriginal language development as a priority. An Alaska study found that Aboriginal people were not using public libraries and that the environment was a large barrier. New guidelines have changed the environment to include Aboriginal staff, artwork and other visual clues that indicate Aboriginal people are welcome.

Wendy, along with Nina Wilson, the Aboriginal Library Coordinator at Provincial Library, went to the International Indigenous Librarians’ Forum in Australia in June. Nina’s PowerPoint presentation on her experience would be useful for the Board. Australia has specialized knowledge centres to serve the indigenous population and New Zealand’s library schools have a Mauri component.

Joylene is chairing the Aboriginal Library Services Working Group of the Provincial and Territorial Public Libraries Committee. The number of First Nations people in policy positions with Library and Archives Canada has grown since this process began. Southern Ontario Library Service held a conference on Aboriginal library services in 2006 and has initiated a number of programs since. Manitoba has recently hired an Aboriginal library consultant and Alberta is looking at developing a similar position. Provincial Library has Nina and until recently, intern Jeremy Fourhorns was assisting in the development of library services for Aboriginal people.

Current research is looking at the impact of libraries on suicide rates in Aboriginal populations.

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<th>Ministerial Meeting</th>
<th>Proposed meeting with the Minister</th>
<th>The Board wants to meet with the new Minister. The</th>
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<td>The Board will send the new Minister a</td>
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Board needs to explain its role, identify multitype issues, describe its initiatives and ask for support. The Minister should be given some background on the Board before the Board asks for commitments for grant programs.

Lois Smadych (former SSBA representative on the Board) was part of the Board’s last Ministerial meeting and she was instrumental in helping the Minister understand the Board’s link with schools. The new Minister is a former SSBA chair.

Jack will find out what documents were presented to the past Minister. The Board suggested submitting its strategic plan to the Minister in advance of the meeting. Other documents for the meeting include the diamond diagram from the old strategic plan for a clear, concise picture of the multitype system and the Board’s discussion paper, Working Together: Saskatchewan Libraries and other Information Providers. That discussion paper covers other areas that are still relevant such as the perception that the Internet replaces libraries; library promotion; support for school libraries and information management in government.

Background
The Board suggested that the meeting begin with general background on libraries (e.g. librarians need the MLIS degree). Frame the issues surrounding library education and teacher librarian education and discuss recruiting problems. Recent legislation requires qualified teacher librarians; however, qualifications cannot be obtained in the province.

The Board will discuss the value of libraries and explain the consequences of eliminating libraries, especially in government departments. There is plenty of research that indicates government libraries provide an excellent return on investment. A number of studies have also found that libraries contribute to student achievement, including a recent US study on reading and test scores. Libraries in Saskatchewan are always forward-thinking and have been progressive in their efforts to co-operate in providing these services for years.

Celebrate:
- successes with First Nations and plans for further support;
- changes to the legislation that now makes school libraries mandatory;
- program developments (MDLP and SDA);
- PST exemption on electronic reading materials; and,

letter to request a meeting. (Multitype Library Development Unit)

Find out what supporting documents were taken to the previous Ministerial meeting. (Jack)
- the success of the Saskatchewan Library Education Bursary.

Discuss:
- the Internet is not a replacement for libraries;
- co-operative grants. Ask for an extension to enable long-term planning; and,
- ways that libraries contribute to the goals outlined in Saskatchewan Party platform documents.

(Provincial library staff cannot provide support on this last point because of its political nature)

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<tr>
<td>✓ Board recognition of panelists’ contributions;</td>
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<td>✓ Welcome Wendy and Colleen;</td>
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<td>✓ LBR update;</td>
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<td>✓ Digitization: SDA report to the Board and the Board’s recommendation that the program be ongoing;</td>
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<td>✓ Jack and Joanne will act as liaisons between MDLP and Board;</td>
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<td>✓ Deadlines for MDLP evaluations;</td>
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<td>✓ Representative workforce: the Board received and reviewed it the background paper and the process is moving forward;</td>
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<td>✓ Sask Libraries web site redesign;</td>
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<td>✓ Strategic planning process, including 2 hour session at the AGM;</td>
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<td>✓ Round table discussions: highlight Wendy and Joy’s report with appropriate links; and,</td>
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<td>✓ Prep work for meeting with Minister.</td>
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Agenda items for March:
--Response from AGM
--Timeline for strategic planning and related items
--Facilitated discussion
--Environmental scan
--Next steps for representative workforce strategy or how does it fit into the strategic plan
--Retooled version of the survey that went to the library directors (do not repeat 8rs)

In future meetings, “Sector Reports” will be called “Identification of Issues from Sectors.” These reports will not be part of the agenda on one-day meetings. Board members may submit reports ahead of time or simply identify issues from their sectors to be added to the agenda. The Multitype Library Development Unit will remind the Board members that there will be no reports when they ask for agenda items.

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<table>
<thead>
<tr>
<th>Next Meetings</th>
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<tbody>
<tr>
<td>The next Board meeting will be held March 11 in Regina, in conjunction with the March 12 AGM.</td>
</tr>
<tr>
<td>June meeting dates will be June 11 and 12.</td>
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</tbody>
</table>

Elgin will send out an email asking the Board members to indicate their
<table>
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<tr>
<th>Adjourn</th>
<th>The meeting was adjourned after a cheer for the Rough Riders.</th>
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</table>

Availability in June.