**MULTITYPE LIBRARY BOARD MEETING SUMMARY**

**Friday, September 25 2008**

Present: Zenon Zuzak (Chair) Isabelle Butters Mary Chipanshi, Wendy Sinclair, Bryan Wilson, Heather West, Joanne Beltramini, Charlene Sorensen, Joylene Campbell Brett Waytuck, Jack Ma, Elgin Bunston (Provincial Library Support Staff)

Regrets: Julie McKenna (vice-Chair), Mark Vajčner, Joan Martin

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<tr>
<th>Agenda Item</th>
<th>Discussion</th>
<th>Action</th>
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<tr>
<td>Welcome &amp; Introductions -Approval of agenda -Approval of June Meeting Summary</td>
<td>One change was made to the agenda. At 11:30, add Bryan’s discussion about a Guidebook for School Libraries intended for school administrators. The June meeting summary was approved after noting minor wording changes.</td>
<td>Publish meeting summary on the Saskatchewan Libraries website (Multitype Unit).</td>
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<td>Business Arising</td>
<td>Mark will attend the next meeting and report on the Archives and You conference. The background paper on creating a representative workforce was reviewed by the Library Services for Saskatchewan Aboriginal People (LSSAP) Committee. They were interested to find out how these changes will be made and by whom. LSSAP also had some comments that have been shared with Elgin. Tuition fees present a challenge for people in the north to take the online technician program; however, Pahkisimon Nuyełáh generally has good employee retention. Some of the information surrounding PNLS has to be updated. They also noted the need for formal library education options in Saskatchewan. The Board could play a role with in-service training. A program for helping library staff without formal training would be helpful for many libraries. Such a program would not replace formal training.</td>
<td>Explain the purpose of the background paper at the beginning and revise with LSSAP recommendations (Elgin). Invite the head of the University of Alberta library school to speak in Saskatchewan (Joylene). Draft letter from MLB with background paper suggesting that we will develop multi-sector solutions.</td>
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<td>Next Steps</td>
<td>The Multitype Library Development Unit will send the background paper to all library systems in Saskatchewan with a letter explaining that it is intended to provide a rationale for developing policy. The letter should included ideas for stimulating a multi-sector approach. It should also ask libraries if they are willing to share their policies (i.e. on Sask Libraries website).</td>
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<tr>
<td>Correspondence</td>
<td>Letter inviting the Minister to meet with the Board.</td>
<td>Begin gathering together supporting</td>
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Thank you letter to SLA for their continued support of the bursary.

Discussion of these letters led the Board to a discussion about updating *Working Together*, the Board’s discussion paper. Promoting the value of libraries is essential for meeting with the Minister. He should be given a copy of the discussion paper, complete with recommendations.

Some government themes should be considered during the update, such as literacy and higher achievement, smooth transitions, early learning and workplace readiness.

The Board discussed a few key issues for the update:
- Lifelong learning and literacy;
- Why do we need libraries in a Google environment? Consider the Ministry’s literature on the value of libraries;
- Public access computing and the democratic right to information;
- Digitization funding in other provinces as possible models;
- Explain how CNET creates potential for other services;
- Benefits of the multitype system (now that post-secondary education is not covered by our Ministry). Libraries can prepare students for further education. Level access to information through K-12 is crucial;
- An information literacy coordinator in the Ministry of Education would be helpful, especially for a cross-sector approach. Information literacy must be embedded in curriculum.

**Saskatchewan Digital Alliance Report Multitype**

The SDA sent a letter to the Museums Association of Saskatchewan asking for a museums representative on the committee. They are still waiting for a reply.

The Regina Public Library and Saskatchewan Indian Cultural Centre proposal has been withdrawn. Many details of the proposed project were yet defined and the fiscal year is half over. Provincial Library has invited proposals from the two projects who were awarded the grant last year. With time being limited, it is unlikely that any new project could establish policies and procedures, procure equipment and develop a digital collection by the end of the fiscal year.

**Board Appointments**

Under the legislation, Board members remain with the Board until new members are appointed.
Provincial Library has made a recommendation to the Minister for a post-secondary library director to join the Board. Also, of note, the University of Saskatchewan's Dean of Libraries expressed an interest in the multitype concept and may be willing to join the Board in the future. Provincial library has submitted three names of special library directors to the Minister.

Saskatchewan Library Trustees Association and the Saskatchewan Library Association have provided nominees for Provincial Library to present to the Minister.

Bev was appointed directly by the former Minister under the category of “one or two other persons,” so there is no procedure to replace her.

The Provincial Librarian is a permanent member of the Board.

| Library Directors Survey Results | Julie McKenna will report on the 8Rs Summit at the next Board meeting. Tabled until next meeting. The Multitype Library Development Unit will prepare some analysis of the survey results before the next meeting. | Provide a summary for each of the four reports for the next meeting (Multitype Unit). |

| Guidebook for School Libraries | Bryan presented a project proposal that he has been involved with, a Guidebook for School Libraries for school administrators and trustees. Its purpose is identified at the beginning of the document and it recognizes the need to work with the Ministry. The next review will be on Oct 22. Joylene Campbell and Lois Smandych have been invited to discuss the final draft. The Ministry of Education was consulted during the process of creating a first draft. Board members recommended that this proposal be linked to student achievement and consider the work of the Provincial Panel on Student Achievement. The Saskatchewan School Library Association can also provide useful input. | Invite stakeholders such as SSLA to join the discussion (Bryan). |

| Provincial Panel on Student Achievement | Saskatchewan has seen a downward trend in student achievement compared with other provinces in recent years. The Panel will draft a paper for the Minister that defines student achievement in terms of Core Curriculum aims and broad areas of learning. A sub-panel is discussing several proposals for action. All proposals must be linked to research and have practical application. There has also been discussion about various sectors (including those outside of Call Darryl Hunter about the Board's presentation (Jack). Recommend an additional paragraph that cites research indicating the role of school libraries in student achievement (Joanne). |
education) sharing responsibility where appropriate and developing joint proposals to the treasury. One Deputy Minister and 2 Assistant Deputy Ministers are on the panel

**Board Presentation to the Panel**
A tentative date for Board to present is Feb 11. The standard format for presentations or proposals for action has been one half hour in length, based on PowerPoint and copies of the slides have been provided for panelists. It should provide an overview and background, move on to research with supporting links and end with recommendations. There should be a section that answers “where do we go from here?” or something similar. It must also include risk analysis.

Learning success and well-being involves all library sectors. Consider the initiative in northern Ontario for on-reserve libraries. It has produced benefits in addition to literacy, most notably mental health benefits. The suicide rate, for example, has been reduced.

Ontario recently gave millions to school libraries, citing the Haycock report and other research. Cite Ontario research where appropriate.

Some electronic resources in addition to the MDLP core resources would be helpful for students.

### General Meeting Debriefing
Partners agreed to renew the current products based on the estimated costs. The e-book selection guidelines were approved with the understanding that the committee will edit the document and make some minor word changes.

The morning discussion was about the upcoming year. The committee recommended three new products to evaluate: Small Engine Repair Reference Center; Canadian Points of View; and Access Science. The committee also recommended evaluating health and business resources from EBSCO against currently-held Gale equivalents. Since the Ministry of Education cannot guarantee funds before the budget is passed, there was a proposal to move the AGM date back. Most partners expressed no objections to moving the AGM, though there was some reservation among post-secondary libraries.

The afternoon focused on the future directions for the program. There was general agreement that it will be difficult to expand the core group of products due to the budget constraints of some partners. Promotion...
and awareness are more important to most sectors than adding more products right now. The committee should also look at common services. Remote Patron Authentication issues prevent some sectors from using the databases more fully. The committee should look at joining other consortia and possibly expanding MDLP with an opt-in model for new products.

It was recognized the ethic to be careful and inclusive in the decision-making has been a strength of the program; however, it also slows down progress. The time commitment of partners as well as Provincial Library staff could be reduced if the committee and/or Provincial Library had the mandate to make more decisions. This is especially true if the partners decide to make the program static for the near future. Real time chat or other technologies could be used in place of future September meetings.

Training on the use of databases has been successful in some library regions, including Southeast and Palliser. Both are willing to share information their resources with other libraries and the Ministry of Education.

One central place for sharing training materials is ideal. Saskatchewan Health Information Resources Partnership has training materials, including videos. The committee can look at the Ontario model where information literacy is included for ideas.

**Strategic Planning**

The document needs some text to explain the role of Board with regard to the Ministry, and note changes in government (i.e. split). Highlight the fact that literacy and lifelong learning key objectives of both the Ministry and the Board.

Under the strategic directions, concepts that are not necessarily implicit in the vision and mission must be included. For example, narrower goals should make reference to individuals in a way that makes it clear that individuals are understood to be included in community. The word “social” should also be connected with emotional, spiritual, etc. The Board also suggested some wording changes to the “Planning Context” section.

The diamond diagram was discussed. For consistency, categories rather than names of institutions should be listed. Archives and museums should be named under “Other Information Providers.”

**Multitype Library Development**

Board members will receive the template for their sector reports two weeks before the next meeting. It

Revise the diamond diagram and present 2-3 options for the Board to review at the next meeting (Multitype Library Development Unit).

Add “key staff changes” to the
### Unit Report

will also be added to the SharePoint site so Board members can download it. The template should ask Board members to report key staff changes.

There is a vacant position in our unit that we hope to fill by November. The Public Service Commission must approve the job description before it is posted.

ADX finished the templates for the Sask Libraries website. Provincial Library is waiting for the Information Technology Office to apply the templates to the government’s content management system. Web 2.0 elements will be added some time after the content has been migrated to the new site.

The Board’s Annual Report was tabled in July.

Provincial Library has begun the digital conversion of some historical documents that were important in the development of the province-wide library system. We have been using our book scanner and saving documents as bmp files (the most lossless option available on that scanner). Smaller files will likely be created in order to add these documents to a Web portal being planned for next year.

### Sector Reports

#### Aboriginal Library Services (Wendy Sinclair)

LSSAP is looking at getting a DVD produced. The intention is to film Aboriginal storytelling days held in libraries around the province. Heather noted that SIAST students from Woodland and Wascana might be able to do this more economically than a production company.

#### Special Libraries (Mary Chipanshi)

Mary is now Co-chair of Saskatchewan Health Information Resources Partnership (SHIRP). The next Saskatchewan Health Library Association meeting will be held in Saskatoon. The competition for the director’s position at Regina Qu’Appelle Health Region has closed.

The Law Society of Saskatchewan has created a list of databases that non-member subscribers can access for free. The databases opening up to the public include: Digest of Judgments; Sentencing Digest; Saskatchewan Regulations; Saskatchewan Bills; and Saskatchewan Legal Education Index. Already available for free are the full-text Judgments database, the Members Search, and our Library Catalogue. A list, and links to the databases that are currently accessible, can be viewed at: http://www.lawsociety.sk.ca/newlook/Library/database.htm.

Find out if the people from University of Saskatchewan taking the online MLIS are willing to discuss their experiences, perhaps as a presentation at the SLA conference (Charlene).
The Government of Saskatchewan and the Ministry of Education have classified librarians as hard to recruit employees. This information may be useful for libraries in the health sector trying to do the same.

**Post-Secondary Libraries (Heather West and Charlene Sorensen)**
SIAST currently has two open librarian positions. Staff changes will be coming at the University of Saskatchewan. Linda Fritz has retired and Victor Wiebe will be retiring this year. A member of the University of Saskatchewan staff recently began the San Jose State online program.

McMaster University’s chief librarian has been scheduled to speak at the University of Regina on the topic of gaming in libraries.

**School Libraries (Joanne Beltramini)**
The Saskatchewan School Library Association has retooled their website for greater flexibility. Professional development and online learning materials are now available. Reading is our Business” is a new professional development opportunity for teacher librarians. The fall meeting will be held November 17th in Saskatoon and will bring together library representatives from 29 school divisions.

Some notable literacy initiatives have been developed such as the Prairie Valley School Division program “A Time to Read.” Regina Catholic Schools’ program “Come Read With Us” is in its 2nd year.

On October 27, there will be a mini conference called “Teen Literacy: Thinking Outside the Frame” with Prairie Valley School Division, Regina Catholic School Division, Regina Public School Division & Regina Public Library. The Minister will open the mini conference that is intended to find ways to support teen literacy.

There is a renewed curriculum for grades 6-9. Changes have been made to the outcomes and indicators and there is a renewed role for teacher librarians.

**Saskatchewan Library Trustees Association**
(Isabelle Butters)
SLTA will be preparing a half day session on trustee training to be offered at the Saskatchewan Libraries Conference, to prepare trustees to attend the Government and Libraries Forum. [The date has been changed to October 19-20, 2009]
Saskatchewan Library Association

*Forum* will be an open-access journal beginning with the next issue and the peer review system has been established.

Saskatchewan Libraries Week will be October 20 – 27 this year and the theme is Library Power. The launch will take place at the Legislative Library.

**Public Libraries (Zenon Zuzak)**

Public libraries are still seeking government support for the Single Integrated Library System (SILS). Five systems have formed a consortium and submitted an RFP for a new system. Thirteen vendors responded and three have been asked for demonstrations in November. A decision will be made this year.

Municipal public libraries submitted a brief to the Ministry of Education asking for capital funding. Headquarters buildings are especially in need of capital funds.

Saskatoon Public Library is opening a new branch next year and the Aboriginal community has been represented during the planning process. There has also been a person representing refugees. The Alice Turner branch will be expanded by 2010. They are also considering designs for a new central library, though funding is not yet secured. A new recycling program waives a dollar in fines when patrons recycle.

**Provincial Library (Joylene Campbell)**

Ghyslain Sabourin, Manager of Network Library Development, will be invited to the next full meeting. He was involved in finalizing SILS. Multilingual Library Services Coordinator, Norma Palomino and Multitype Library Services Coordinator, Colleen Addison have resigned and moved to Toronto and Ottawa respectively.

The library directors’ retreat produced a draft proposal on the Provincial Public Library System (appended to this document).

The Government and Libraries Forum will be held at Queensbury Downs, as mentioned earlier. An event manager will be hired due to the size of the forum (over 100 people are expected). The purpose of the event is building relationships between libraries and government branches and finding common ground for developing policy. The strategic directions of the Provincial Public Library System will play a large role. A similar meeting was held in British Columbia and it began a successful dialogue.
The Literacy and Learning Partnerships Coordinator is working on finding role for public libraries in policy on literacy.

Regina Public Library will host the Round Dance on Feb 27, 2009.

Julie McKenna will meet with Provincial Library staff before the 8Rs summit and give a report to the Board at the November meeting.

Palliser branches have been working with Sask Power to distribute energy-efficient light bulbs.

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<th>Wrap Up and Items for Communiqué</th>
<th>✓ Digitization ✓ Directors survey ✓ Bryan’s presentation and sector reports ✓ Presenting to the Provincial Panel on Student Achievement ✓ General Meeting results ✓ Government and libraries forum</th>
<th>Draft and distribute communiqué. (Elgin)</th>
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<tr>
<td>Next Meetings</td>
<td>The next meeting will be held November 24-25.</td>
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<td>Adjourn</td>
<td>The meeting was adjourned.</td>
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