**MULTITYPE LIBRARY BOARD MEETING SUMMARY**

**Thursday, January 12, 2012**

Present: Bryan Wilson (Chair), Joanne Beltramini (Vice-Chair), Susan Baer, Brad Doerksen, Pat Kolesar, John Murray, Wendy Sinclair, Charlene Sorensen, Brett Waytuck. Barbara Bulat, Gerry Burla, Elgin Bunston, Jack Ma, (Provincial Library Support Staff)

Absent: Jeff O'Brien, Karen Basky, Michael Shires,

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<tr>
<th>Agenda Item</th>
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| Welcome & Introductions  
- Approval of agenda  
- Approval of April Meeting Summary | Bryan introduced the purposes of the meeting.  
The agenda was approved with one addition: Charlene will report on the Saskatchewan Libraries Education Bursary.  
The September Meeting Summary was approved with one small change to the Chair’s Remarks at the end of the document.  
April 3, 2012 was chosen as the date for the MLB AGM for the MDLP. The next Board meeting will be held on April 4, 2012. | Publish September 2011 Meeting Summary. |

**Business Arising**

**Saskatchewan Libraries Education Bursary**

Charlene Sorensen provided a brief report to the Board about the recipient of the Saskatchewan Libraries Education Bursary. The Saskatchewan Library Association (SLA) Education Bursary Committee selected Justina Datta as the recipient of the 2011 award. Justina is a library assistant working at the Health Science Library, University of Saskatchewan.

Provincial Library and Literacy Office (PLLO) staff reminded Charlene that the SLA should work with the Communications Branch, Ministry of Education to formulate a news release.

Charlene also reported that the SLA has selected a new Executive Director, Loraine Thompson, who started her position on January 2, 2012.
(Note: the next two topics were discussed after the Board met with Saskatchewan Publishers Group)

2nd LAC Consultation Meeting
In November 2011, the Board was invited to attend the latest Library and Archives Canada (LAC) stakeholders’ Pan-Canadian Documentary Heritage Forum. Again, Susan attended this forum on behalf of the Board on Nov 23-24, 2011 in Ottawa.

Susan reported that this meeting was to review strategies for five initiatives identified at the last meeting to deal with the appraisal, preservation, and access to Canada’s documentary heritage in the digital era.

LAC provided resources and support for organizing the consultation and working group meetings. Unfortunately, it had not yet provided a version of the proposal for the forum. There was one interesting discussion at the forum regarding archiving social networking information and the challenges faced with it.

Libraries have established mechanisms and standards for sharing materials nation-wide, however, the archives sector does not have a similar solution, and is presently facing challenges in this area.

Susan suggested that the MLB needs to consider the level of its involvement in the future as well as how to distribute information from LAC to our members.

MLIS Online Education
John Murray provided a report on the MLIS subcommittee’s activities to the Board. The subcommittee had a meeting in December 2011 to discuss the University of Western Ontario (UWO)’s MLIS online program. It was discovered that UWO’s online program would not be available until early 2013. The faculty had not yet determined the fee structure for students taking the online program. It was also noticed that the residency requirement for online students would happen in the summer, when there would be fewer students on campus, which would be contradictory to the purpose of the residency.

The subcommittee also discussed the online MLIS program proposal developed by the University of Alberta School of Library and Information Science to express our willingness to discuss with them their proposed online MLIS program.

Send a letter to the University of Alberta School of Library and Information Science to express our willingness to discuss with them their proposed online MLIS program.
Alberta’s School of Library and Information Science. U of A’s proposal does not have any residency requirement. There would be two streams: digital curation, and rural and multi-jurisdictional librarianship. It was estimated that the online program would start in September 2012 and the tuition for each student would be $16,000 for two years.

John also contacted Dr. Ken Haycock, who is a former director of the School of Library and Information Science at San José State University, to gather updates about San José State University’s online MLIS program. This program is a complete online program without any residency requirement, offering more than 200 courses a semester. Some courses cover Canadian specific content. It provides similar credit hours, elective options, and the tuition is $25,000 for the full degree.

The Board agreed with the subcommittee’s recommendation to write a letter to Ernie Ingles, Director of the University of Alberta’s School of Library and Information Science program, and express our interest in continued discussion with the school.

Meeting with Saskatchewan Publishers Group

The Saskatchewan Publishers Group (SPG) was invited to meet the MLB to share information on Saskatchewan e-book development and to explore potential collaboration opportunities with libraries.

Five SPG board members came to the Board meeting, including President Heather Nickel and Vice President Don Purich, two Co-Executive Directors, Brenda Niskala and Jillian Bell, and Treasurer Nik Burton. They provided an overview of their experiences in e-book publishing, while the MLB responded by introducing multitype initiatives as background information.

Two groups then discussed issues related to e-book publishing including digital rights management, financial impacts, and e-book platforms. Highlights include:
- BC Books Online project will be ending and its business model would be switched back to general licensing model. Any library that is interested in the collection needs to negotiate a license from Gibson Library Connections.
- Many Saskatchewan publishers work with eBound Canada who partners with Ingram for Digital
- Some publishers do not sell their e-books to OverDrive because of the financial loss.
- Metadata for e-books is a problem for publishers. Many publishers are not familiar with metadata.
- Discoverability is an issue for publishers and authors. Publishers are using different tools to help libraries easily find Saskatchewan books.
- Almost half of the authors do not want their books digitized. They want to retain the e-rights for themselves.

MLB and SPG agreed to work together to identify methods for easily locating Saskatchewan books during the library acquisition process. A small working group could be established for this task. Gerry from PLLO has been assigned to participate with this group who should also include school representatives.

**Saskatchewan Multitype Digitization Initiative Update**

Elgin provided an update on the Saskatchewan Multitype Digitization Initiative (SMDI). The University of Saskatchewan Library submitted the project plan to the Ministry of Education before the end of December 2011. This was the result of an extended planning process by the University Library and the Saskatchewan Digital Alliance (SDA).

Elgin provided a summary of the Project Charter and the SMDI 2011-14 Strategic Plan and the Detailed Project Proposal to the Board. He indicated that the plan developed supports the continued growth in digitization even after the SMDI is completed.

The project content will be related to Saskatchewan. It includes a broad range geographical representation, and is focused on a wide audience. There are plans to communicate with stakeholders and potential partners to increase awareness and participation in the project.

Next steps include the installation and testing of the open source digital asset management system, Islandora, developed by the University of Prince Edward Island’s Robertson Library. The University Library is meeting with Artefactual Systems Inc. to develop a long-term digital preservation strategy. The SDA would like to conduct an environmental scan for digitization projects in the province.

The Board expressed its full support to the SMDI led
by the University of Saskatchewan Library and thanked Elgin, the University Library, and the SDA for their great work on the project plan.

### Review of Draft Action Plan

Jack provided the draft of the Multitype Library Board’s Key Actions, including those prioritized goals and actions identified at the September 2011 Board meeting. Its emphasis was to enhance existing partnerships.

The Board reviewed the draft, and made some modifications to the key actions. The Board also wanted to revise Goal 2.1 of Strategic Direction 2 in the 2010-13 MLB Strategic Plan to now read, “enhance the ability of Saskatchewan libraries to address emerging issues”.

It was noted that the Board might wish to meet with representatives from the Saskatchewan School Library Association (SSLA) and other school divisions to explore their interest in SILS, and to discuss the SSLA’s goals and priorities.

The revised version of the Key Action document will be presented to the Board at the next meeting.

### Roundtable Report

**Multitype Unit Report (Jack Ma)**

Crystal Hampson left the Multitype Unit after she obtained a position at the University of Saskatchewan Library. The MDLP Core Collection Evaluation was completed, including an online survey and four focus group studies. The consultant, Insightrix, will submit their report to the ministry. The MDLP Committee will be working on the recommended purchasing strategy, which will be presented at the next AGM on April 3rd, 2012.

Gerry Burla returned to the Multitype unit after his eight-month leave of absence. He will continue providing support to the multitype programs and initiatives.

**Provincial Library (Brett)**

Provincial Library and Literacy Office worked with regional colleges on the literacy camp. The result was very positive. PNLS held 16 camps, which resulted in 30-40% increase in library circulation.

Elgin submitted a proposal on behalf of the SDA to the Saskatchewan Libraries Conference. The session was approved and will provide an overview
of digitization projects in the province.

**Post-Secondary Libraries (Brad/Charlene)**

The University of Regina (U of R) Dr. John Archer Library launched its monthly newsletter @Archer in September, providing up-to-date information on programs, services, and teaching and learning resources from the library, the archive, and the Centre for Teaching and Learning.

The U of R pulled out of the Access Copyright license in 2011. The administrative responsibility for the University's Copyright Awareness and Compliance Program was assigned to the Library. The Library recruited a University Copyright Officer, Christina Winter, to focus on education, policy, and compliance.

Both U of R and U of S are looking at the Mondo Grinder software developed by the University of British Columbia. The Mondo Grinder can be used to identify usage rights for licensed electronic resources. Ontario Council of University Libraries modified the Mondo Grinder to make it available at the journal level. Individual libraries can input their own licenses in addition to the consortia licenses.

The Dr. John Archer Library established an award for an undergraduate student who demonstrates written evidence of using the Library's resources and services for his or her research project. The award's value is $1,000 and will be presented annually starting Spring 2012.

The Archer Library implemented **Summon** during the Fall Semester 2011. It provides a simple and fast approach for users to find information on any topic by searching across all formats within the Library collection. Similarly, the U of S launched “u-search” based on the **Primo** platform, which provides similar discovery layer search functions. Charlene led this project. These two web discovery layers do not include EBSCO product because EBSCO has its own discovery layer and does not share their products with other vendors.

The Dr. John Archer Library launched its mobile website in September 2011. The site was designed specifically for mobile smart phones and tablets. Library users may search the catalogue, watch video tutorials, etc. from their handheld device.
Aboriginal Libraries (Wendy Sinclair)
The Committee on Aboriginal Library Services (CALS) worked on its communication plan, including producing an Aboriginal Library Services Postcard to promote CALS, Saskatchewan public libraries, and Aboriginal Library Services. The methodology included surveying 10 public library systems’ staff to determine needs and identify gaps, and by creating an aboriginal literacy kit with an aboriginal theme.

With respect to the Aboriginal Library Services grant, the 2011 funding report template was distributed, and each library was working on the 2012 proposal. Regina Public Library created a new initiative, an aboriginal summer student internship project, to let high school students work in public libraries. CALS is also planning a Culture Camp for youth. This is a day trip partnering with local libraries.

CALS will hold a session at the coming 2012 Saskatchewan Libraries Conference. A panel of CALS members will participate in the panel discussion.

Library Services to Saskatchewan Aboriginal People (LSSAP) has created its new strategic plan. Currently it is working on a history book project. It received funding for the aboriginal storytelling month.

National Aboriginal Public Libraries Organization (NAPLO) was established in July 2011 during the Assembly of First Nations – Annual General Assembly. Saskatchewan has representatives on NAPLO. Now NAPLO is seeking support from the Assembly of First Nations and First Nation Chiefs for sustainable funding for aboriginal libraries.

Special Libraries (Pat Kolesar – Southern Saskatchewan)
On December 13, 2011, the Legislative Library hosted a group of about 30 people from Heritage Regina for an event that focused on discussing the Legislative Building’s heritage architecture, the history of the Library and its space, and the mezzanine renovation project. Speakers included Bill Brennan from the University of Regina, Melissa Bennett, Legislative Librarian, and June Botkin, project manager from the Ministry of Government Services who managed the mezzanine renovation.

The renovations to the Legislative Library’s off-site
collection annex in the Walter Scott Building are ongoing. The Library hopes to be able to return to the renovated and climate-controlled space by the end of March.

Meanwhile, an area in the Legislative Building where a small number of library staff and some collections were housed is being renovated and re-organized to meet the needs of the broader Legislative Assembly Service. One major impact of the reorganization of this space is that the Library's collection of newspaper clippings from the 1994-2004 period has had to be relocated to an off-site storage location. Clients may still access these materials, but must give Library staff advance notice so that retrieval and delivery can be arranged.

Reference librarian Tim Prince retired from the Legislative Library after more than 28 years of service. Beth Christianson is the new reference librarian. She holds a Master of Arts in Library Science degree from Texas Woman’s University. She has been a member of the Legislative Library staff in Support Services on a term basis since October, 2010. During her time in Support Services, Beth participated in the re-organization of Support Services business operations as a member of several project teams, and developed expertise in the acquisition and management of government publications, in particular Saskatchewan government publications and federal deposit materials.

Prior to joining the Legislative Library, Beth spent six years operating the library at Eston College, including providing reference services and bibliographic instruction, automating the library, converting the collection classification from Dewey Decimal to Library of Congress, and overseeing the renovation of the library. She also taught several undergraduate courses where she incorporated library research skills into the evaluation of her students’ overall achievement.

Law Society of Saskatchewan Library launched its new website in December 2011 using Umbraco CMS platform. It made a ‘welcome to the new site’ video using Go to Webinar software, which is simple but functional.

The Law Society Library has been using PBWorks wiki platform for Law Society Practice Checklists, an online resource for members since October 2011. It
also delves into print and e-book production with annotated rules publications this year. The Queen’s Bench Practice Manual GoogleSites wiki has been up about a year and has about 10 users per day.

Saskatchewan Parks and Recreation Association (SPRA) created a new management position to develop a Communication, Information and Research Division by expanding and merging Information and Research Services with the Communications service. Luella Newman became the Manager, Communications, Information and Research effective October 15, 2011. The Resource Centre and Information Portal is part of the new Division and staff with Information and Media Studies Training are able to work in both areas.

SPRA contracted an independent review in March 2011 that recognized the shared interests, skills, and efficiencies in the areas of information management, research development, communications coordination, and technology management. As well, SPRA has grown significantly in the past year with increased demand on these support services as new positions were established in field offices around the province.

SPRA has identified some basic needs/challenges which it hopes to address in the new configuration.

- Integrate information and research management as research/evidence becomes a key component of current information.
- Ensure that the SPRA is communicating and advocating with the best possible information.
- Incorporate technology management as part of the strategic mission and integrate it more as a core function in all areas.
- Build communication methods and devices that incorporate information at all levels of the association and enhance two-way communication with the membership.

**Special Libraries (Susan Baer – Northern Saskatchewan)**

The Saskatchewan Health Libraries Association (SHLA) next meeting is in Regina. It will be held in conjunction with the Saskatchewan Libraries Conference.

All Saskatoon Health Region library staff are
participating in various committees to support planning for the 2013 Canadian Health Libraries Association Conference to be held in Saskatoon in May/June 2013.

Rev. David Avol Library, Congregation Agudas Israel (Jewish community library) Saskatoon hosted an open house in December.

Regina Qu'Appelle Health Region (RQHR), Saskatoon Health Region Library (SHR) and Prince Albert Parkland Health Region (PAPHR) established a partnership to review and revise job descriptions for library technicians and librarians. SHR is applying for market supplements and position reclassification. All health regions have been having recruitment and retention issues with librarians, and that has filtered down into the library technician classification as well.

Two librarians and one technician resigned from the SHR. All positions were filled by December 2011: librarians – Catherine Young and Melanie Anderson; technician – Bev Theriault. SHR also hired a student librarian on a co-op term from UBC from January to April 2012.

RQHR has a new library technician – Amy Niebergall and a new Co-op librarian – Stephanie Sanger. The new librarian at the PAPHR is Suzie Bear.

**Saskatchewan Library Association (Michael Shires)**
The last SLA Board teleconference meeting was held on November 21, 2011 in Regina. 500 entries for the MyFavoriteBook Contest were received during Saskatchewan Library Week (Oct. 17-24, 2011). Five titles were selected in different categories and the winners were announced on CBC Radio One’s The Afternoon Edition. Fifty book prizes were received (smaller number compared to 2010). The 2012 Saskatchewan Libraries Annual Conference will be held May 3-5 at the Ramada Hotel in Regina. The association will be celebrating its 70th anniversary and the conference theme is “Celebrating our Past, Embracing our Future”. There will be a day long pre-conference on May 3 and 16 four rounds of concurrent sessions on May 4 and 5. A schedule will be posted shortly at [http://saskla.ca/conferences](http://saskla.ca/conferences).

SLA’s Governance Task Force Final Report was released. The purpose of the task force was to
conduct a review of the current role and structure of the SLA Board and its committees, as mandated at the 2010 AGM, and to provide the SLA Board with recommendations for improving the governance of the association. Issues to address:

- A review of the relevance of the Mission and Vision statements is required.
- A method of improving consultation with members is needed.
- The documentation online should be updated.
- The roles and constitution need to be added to the handbook.
- A review of what the relationship is between what SLA does and the global funding application should be conducted. How much of what SLA does is solely in support of the global funding application?

A copy of the final report is available at http://saskla.ca/sla-board-section/2011-11-21/4-01-board-review-task-force and it is also attached to the SLA MLB sector report.

The position of SLA Program Administrator has been eliminated. Loraine Thompson began her new position as SLA’s Executive Director on January 5, 2012. The SLA Office is outsourcing clerical support to b-creative effective January 2012. The Executive Director and b-creative will provide logistical assistance to SLA’s 2012 Conference Planning Committee.

**Saskatchewan School Boards Association (Bryan Wilson)**

The new website for the Public Board Section of the Saskatchewan School Boards Association (SSBA) has been launched.

There will be two major events in Saskatchewan where library issues and library co-operation can be put on the agenda:

- SSBA Presidents’ Academy that is held annually
- National Congress on Rural Education

**Public Libraries (John Murray)**

Saskatchewan through the MLB can provide collaborative library leadership. Several public library system directors have expressed a need for a study of Public Libraries under joint facility agreements with multiple partners, colleges, schools, etc.
A study of the present situation, notably in Wapiti Regional Library (with 9 locations) and Southeast Regional Library, is requested to serve as a document from which other organizations may learn. Presently there is a lack of staffing capacity to undertake this proposed venture within Public agencies and school divisions.

This type of venture is a multitype project with some previous past history, precedence, and involvement from Saskatchewan institutions and assistance from PLLO.

There are successful examples and some that are opportunities for improvement. These should be documented and standardized with regards to successful practices and collaborative networking with school divisions including advantages of consortia like SILS.

Existing national and international programs should be researched and contemporary literature and environmental scans used to gain experience learned elsewhere.

Initially this would be a benefit for the public library and school library cross sector collaboration in existing locations and would maximize the networking and resource sharing benefits.

Second stage research plans could see an expansion of institutional resource sharing in a digital environment for smaller academic, special, aboriginal, and other libraries.

John asked the MLB to discuss, support, recommend, and obtain adequate funding and appropriately qualified personnel to conduct such a study under the MLB mandate.

Note:
The Board discussed and concluded that it does not have funding, nor have the ability to solicit funding. If the proposal is truly multitype, it can be presented at the AGM within the context of the MLB action plan, seeking partner libraries’ input. If it only involves school and public libraries, then according to The Public Libraries Act, 1996, the Public Library Planning unit of the Provincial Library may proceed.
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<th><strong>Next Meetings</strong></th>
<th>The next meeting date is scheduled for April 4, 2012 at 10:00 a.m. in Regina.</th>
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<td><strong>Next agenda items:</strong></td>
<td>Board members are asked to email agenda items to Jack Ma.</td>
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<tr>
<td><strong>Adjourn</strong></td>
<td>The meeting was adjourned at 4:00 p.m.</td>
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