**MULTITYPE LIBRARY BOARD MEETING SUMMARY**

**Thursday, September 1, 2011**

Present: Bryan Wilson (Chair), Joanne Beltramini (vice-Chair), Susan Baer, Karen Basky, Brad Doerksen, Pat Kolesar, John Murray, Michael Shires, Wendy Sinclair, Brett Waytuck, Jack Ma, Elgin Bunston, Barbara Bulat, Crystal Hampson (Provincial Library Support Staff)

Absent: Jeff O’Brien, Charlene Sorensen

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<th>Agenda Item</th>
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<td>Welcome &amp; Introductions</td>
<td>There was a round table of introductions. Crystal Hampson, term Multitype Library Services Coordinator at Provincial Library and Literacy Office, was welcomed to the meeting. Brett Waytuck was welcomed as the new Provincial Librarian. The agenda was approved with minor changes to the order of agenda. The April Meeting Summary was approved with the addition of information from the special libraries report. January 12, 2012 was chosen as the tentative next meeting date. It will begin at 10:00.</td>
<td>Publish April 2011 Meeting Summary.</td>
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<td>- Approval of agenda</td>
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<td>- Approval of April Meeting Summary</td>
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| Business Arising                                | Workshop for Instruction on Library Use (WILU) Conference Report

John Murray attended the WILU conference as the Board’s representative. Several other Board members attended on behalf of their institutions. The conference was held June 1-3, 2011 in Regina, hosted by the University of Regina, the University of Saskatchewan and SIAST. The MLB was one of the sponsors. The purpose of the conference was “to explore the unlimited potential offered by information literacy to reach user communities with tools and skills necessary to obtain and utilize the information needed.” The conference focused on using technology and obtaining skills for information literacy. It also focused on integrating information literacy into courses, building a collaborative environment between librarians and faculty and developing new ways to connect with students. Topics of interest to schools were included, such as how to help teachers. About 150-200 people attended, mainly from prairie Canadian universities, some from the US, and some from public libraries. The conference was very well organized and the resource people were good. David Bouchard was an invite someone from Curriculum & Learning Resources Branch to a future Board meeting to discuss information literacy. | Invites someone to a future Board meeting to discuss information literacy. |
inspiring speaker. The MLB sponsored four sessions. Use of mobile technology by campus communities is higher than the general public and it was impressive to see how academic libraries are addressing the related needs.

**MLIS Online Education**

Michael Shires attended a session by Ernie Ingles, Director of the University of Alberta’s library and Information Science program at the 2011 Saskatchewan Libraries Conference. The session lasted 90 minutes with about a dozen people attending. Ernie Ingles was on the Board that created the online MLIS program at San Jose State University. San Jose currently has 3,000 MLIS students in its distance education program, 600 of which are Canadian. One of the missions of the U of A’s library program is to support libraries on the prairie provinces, but Ernie Ingles feels they have not done this part of their mission well. A market analysis indicated a need for an online MLIS program in Canada. The U of A’s proposed online program plans to address the needs of rural small and medium-sized libraries. The U of A’s program is a two-year program, with the same number of credits as the on-site degree. The program is currently going through a university governance review and should be finalized by the end of 2011. If passed, plans are to begin student intake in the fall session of 2012. The current U of A MLIS program is due for American Library Association reaccreditation in 2013. At $18,000 to $22,000 per year, tuition for the online program is more expensive than on-site tuition, but is approximately the same cost to the student, once living expenses are also considered. The U of A program has no residency requirement though its structure appears to be rigid. The program needs 20-25 students to break even.

The University of Western Ontario (UWO) will be launching an online program with the first intake of student planned for May of 2012. UWO’s program requires an initial, 4-month residency.

Discussion at the table included: very differing experiences of regional library employers versus those in the province’s large cities; identifying potential support from other agencies, e.g. bands that are willing to support individuals pursuing further education; the issues of transferring credit between institutions; and a recognition that an incumbent obtaining a degree does not automatically upgrade their position to an MLIS position and rate of pay.

Find out more about the U of A’s online MLIS program
Brett Waytuck indicated that the University of Saskatchewan is sponsoring an employee in the UWO program and expressed to Provincial Library a willingness to work with others in approaching the UWO to discuss extending that program's residency requirement to include sites other than UWO (i.e. within Saskatchewan). Other libraries within the province may also be interested. The Board struck a subcommittee to pursue the topic further with UWO. The subcommittee will include Brett Waytuck, Michael Shires, John Murray and Dr. Vicki Williamson (Dean of the University of Saskatchewan Library).

Subcommittee to pursue discussion with UWO regarding the potential of alternate locations, e.g. Saskatoon, for fulfillment of UWO online MLIS program’s residency requirement. Subcommittee to begin its work after early November.

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<th>Multitype Digitization Initiative Update</th>
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<td>Elgin provided an update on the Saskatchewan Multitype Digitization Initiative. The Saskatchewan Digital Alliance (SDA) held a strategic planning and visioning meeting on July 20, 2011 in Regina. Nine broad themes were identified:</td>
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<td>1. Broad range of content and format selection</td>
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<td>2. Addictive user experience</td>
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<td>3. Increased capacity* province-wide *(as defined by the institution)</td>
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<td>4. Quality assurance and integrity</td>
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<td>5. Remembering the students (student specific design) our future</td>
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<td>6. Collaborative, inclusive participation model/design</td>
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<td>7. Awesome awareness and communication</td>
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<td>8. Cost-effective, equitable and open infrastructure management/design</td>
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<td>9. Sustainable digital preservation strategy</td>
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Sustainable funding for digitization is important, as digital information needs to be maintained once it is created and grant funding does not address this ongoing need.

The visioning process was slowly moved forward in order to be consensus-based, with the intention that every member participating is able to provide input and agree with the decision.

Brett Waytuck expressed thanks to Elgin, Jack and Barbara for their work on the very successful visioning day.
The Technical Coordinator’s report from the Saskatchewan War Experience project was also reviewed. Elgin stated that an impressive amount of content had been added to the project.

| LAC Consultation Meeting Report | Susan reported on the Library and Archives Canada (LAC) stakeholders’ forum on May 17, 2011 in Ottawa. The forum, entitled Building Pan-Canadian Initiatives and Network, Preliminary Assessment of Level Interest and Desired Engagement, had 43 participants from the archival, library and research communities and included authors as content creators. LAC recognizes it cannot collect every publication in the country. Also, the preservation of “born digital” content needs to be addressed. A Pan-Canadian approach is needed to collect, preserve and archive our heritage in books, photos, etc. LAC is asking for interested parties to participate in proposed initiatives.

Susan put forward two questions for the Board:

A. At what level would our continued involvement in building a Pan-Canadian network be?
B. In what proposed initiative(s) would the Board like to participate?

There are six initiatives identified by LAC:
1. Acquisition agora
2. Improving management of analogue holdings
3. Creation of a TDR (Trusted Digital Repository) network
4 & 5. Metadata and Resource Discovery
6. Pan Canadian network

LAC’s approach moves in the direction of building collections where they would be used more often rather than just stored. It is also important that LAC is taking initiative with a business approach and national strategy to preservation.

Discussion followed the questions. Given that the MLB is not an operational board, what would the MLB commitment be? Is there a role for SDA? Will the MLB act as a conduit for communication? It was noted that none of the provinces’ Provincial Librarians were invited, though the purpose of the meeting seemed to be aimed at encouraging increased co-operation particularly within the archival community.

The Multitype Unit will complete and return the form provided by LAC indicating they are interested, depending on the role. Provincial Library and Literacy Office (PLLO) will be listed as contact with LAC, as the coordinating body for MLB.
The Board is willing to express interest to LAC in a “receive and share information” role regarding the creation of a TDR network and the discoverability and metadata initiative, and would like more information about what the expectations are before committing further. The Board will indicate interest as “to be confirmed” for other initiatives until further information is received.

| Review of Strategic Plan and Action Plan | Jack updated the Board on what has been achieved or delayed in the past months. Last year, Key Actions were identified for a 12-18 month period. A representative workforce and the online MLIS program were priorities. PLLO hoped to work with the Aboriginal Employment Development Program but it closed in the recent government renewal. PLLO also contacted the University of Regina (U of R) to discuss their interest in working with us to pursue the online MLIS program but the University Librarian has not been able to meet with us to date. Therefore, some Key Actions need to be reconsidered as short-term goals. The Board broke into three groups to review and prioritize the goals outlined in the 2010-13 MLB Strategic Plan. Each groups reported back with their 3 or 4 top priority goals. The Multitype Unit will summarize and outline the selected goals and revise the Key Action plan document and email it to the Board before the next meeting. Board members are asked to add any actions or bring their comments to the next meeting. As new Board members are expected to replace members whose terms are about to expire, the Key Actions plan will be discussed with the incoming members as part of their orientation. Discussion included an identified need for the Board to improve its visibility. |

| Discussion Paper Outline | Elgin outlined a Board discussion at a previous meeting regarding creating a short presentation and a more in-depth document to inform and promote the MLB, the added value of libraries, and the support libraries provide to people in the community. The longer document would be created first and a shorter, glitzy presentation would then be created. An outline for the longer document was provided for discussion. It was indicated that Saskatchewan is unique and successful with multitype initiatives. The document | The Multitype Unit will create a draft document. |
and presentation need to be a marketing tool to market multitype to people outside the library community. The document and presentation should include testimonials from people who benefit from libraries as well as measurements of use, etc. The term “First Nations” as used in the outline, should be replaced with “aboriginal,” as “First Nations” refers only to those groups that have status while “aboriginal” is more inclusive, encompassing First Nations, Métis and Inuit people. Board members offered to provide names of people willing to give testimonials.

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<th>My Library Site</th>
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<td>Elgin prepared a mock-up of what a new site might look like for the My Library site. Knowledge Ontario has a similar site. The My Library site was originally created to help with the e-library services promotion undertaken in 2005. It is intended for the public, as opposed to the library community. The new site would be a portal site linking to various library services. What content would the Board like to see included on the site? The content in the example was good. Additional content suggested by the Board includes:</td>
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- Videos on how to search Multitype Database Licensing Program (MDLP) databases. Some libraries already have these on their sites
- One place to put training materials that others can use, or link to it, rather than recreating wheels
- Literacy services and programs such as Sask Smart grants, announcements of grants, community connections, successful applications
- Libraries in the news and library achievements
- Research tips and searching tips
- Not promote public libraries’ virtual reference service for now
- Avoid library jargon, e.g. “literacy services” is not user friendly term for those who want to learn to read
- Avoid being wordy
- Use multimedia. Keep videos under 2 minutes

| Roundtable | Multitype Unit Report (Jack Ma) |
### Report

At the April 2011 Annual General Meeting (AGM), partners agreed to renew all Multitype Database Licensing Program (MDLP) databases with the condition that CEDROM be removed from the Core in 2012-13, allowing one year for libraries who still want CEDROM to make alternate arrangements. Secondly, the members also agreed that the MDLP Core Collection be evaluated with recommendations to be prepared for the next AGM. Thirdly, members agreed that the MDLP policy document be updated to reflect the new two-tier structure and include a process for removing products from the Core Collection. Over the summer, the Multitype unit created a project charter which proposes hiring a consultant to help with the evaluation. The MDLP Committee is seeking information from partners on how the evaluation will be conducted and will discuss the feedback at the next Committee meeting. If the Committee agrees with hiring a consultant, the Multitype unit will work within government to issue a tender for services. The evaluation processes will begin after the fall election. A recommendation will be presented at the next AGM.

Gerry Burla left the Multitype unit to work for the Saskatchewan Information & Library Services Consortium (SILS) for eight months. Elgin has been promoted to Manager, Library Network Development at PLLO. PLLO is working to get approval to fill the permanent position Elgin left.

Today, September 1, 2011, the government proclaimed the *Public Interest Disclosure Act*, to protect those who come forward with allegations and disclosure of specific types of wrongdoing within government. The Act does not fully apply to the Multitype Library Board because the Board does not meet the two conditions specified however at this point we do not know if we need to seek an exemption.

Discussion: the Board made a strong recommendation that Elgin’s position be filled right away.

**Aboriginal Libraries (Wendy)**

Library Services to Saskatchewan Aboriginal People (LSSAP) and the Committee on Aboriginal Library Services (CALS) did not meet over the summer.

Wendy is working on plans regarding the aboriginal library services grant for Regina Public Library, including traditional programming, craft programs, a
speaker for Métis history month, tipi construction and values, and an aboriginal summer student internship program generate interest in libraries as a career.

Wendy is coordinating a Saskatchewan aboriginal storytelling month. Public libraries and other organizations have expressed interest.

**Saskatchewan Library Trustees Association (Karen Basky)**
The Saskatchewan Library Trustees Association (SLTA) held its Annual General Meeting in May. They will meet again September 23-24, 2011 in Saskatoon. SLTA is working on a brief to present to the Minister of Education.

SLTA has published its newsletter on their website.

Recruitment and retention still is a challenge. This issue was discussed in a brief to the Minister in November of 2010 and remains a growing concern. Libraries need to offer salaries competitive with other workplaces. Libraries also need to be funded adequately to ensure quality services for Saskatchewan people.

SLTA hired a new Executive Assistant, Nancy Kennedy, as of June 1, 2011.

**Special Libraries (Pat Kolesar – Southern Saskatchewan)**
The Legislative Library is working with the Saskatchewan Archives Board, Regina Public Library Prairie History Room, and the Genealogical Society for reciprocal tours particularly for genealogists. Melissa Bennett continues to Chair the Saskatchewan Digital Alliance. The Legislative Library contributed additional documents to the Saskatchewan War Experience project. Participating in the project was a good experience and the Legislative Library looks forward to participation in future projects.

Progress continues on the Association of Parliamentary Libraries in Canada (APLIC) government publications e-portal and a presentation on the portal was made at the 2011 Canadian Library Association Conference. The federal Depository Services Program has expressed interest in contributing material. Approximately 110,000 items are accessible through the portal to date. Currently the portal is not accessible to the public, but the steering committee has recommended to the
APLIC directors that the portal be opened for general access.

**Special Libraries (Susan Baer – Northern Saskatchewan)**

The Saskatoon Health Libraries Association (SHLA) is conducting a survey on mobile devise use by health practitioners. Librarian and library technician job descriptions are being upgraded.

The health libraries (Saskatoon Health Region, Regina Qu’Appelle Health Region, Saskatchewan Cancer Agency, Sunrise Health Region and Prince Albert Parkland Health Region) are looking toward to using one integrated library system (ILS), Voyager.

Several health regions have experience turnover in their librarian positions, with some postings currently in a competition process.

SHLA’s next meeting is in Regina on November 7, 2011.

**Post-Secondary Libraries (Brad Doerksen)**

Concerns regarding potential changes to copyright have been a topic of discussion within the sector.

Repurposing space and offsite storage questions are also a current topic for a number of post-secondary libraries.

**Saskatchewan Library Association (Michael Shires)**

The Saskatchewan Library Association (SLA) held a one-day conference on May 7, 2011. Attendance included 90 registrants, 10 vendors and 3 presenters. A conference planning committee has been formed for the 2012 conference which will take place in Regina on May 4-5, 2012 with a possible pre-conference day on May 3. 2012 is SLA’s 70th anniversary. The new SLA President is Amber Christensen from Regina Public Library with Robert Thomas from the University of Regina as incoming Vice President. The SLA Executive Director position is currently vacant and a search is underway.

Saskatchewan Libraries Week is October 17-24, 2011. SLA’s 2010-11 annual report is online. Their next Board meeting is September 19, 2011.

Discussion followed and included:

- The Board usually sponsors sessions at the SLA Conference and would like to see these
types of sessions included. The grant from the PLLO should be directed to support these types of sessions
- Someone from SLA needs to be identified to work with the Board and the Ministry’s Communication Branch to announce the recipient of the Saskatchewan Libraries’ Bursary.
- SLTA is usually interested in sponsoring SLA sessions and have often had a representative on the Committee. Karen will be a contact for SLTA for the Conference Planning Committee.
- Saskatchewan School Library Association (SSLA) usually holds a conference in April or May. This year they are holding online learning events; there may not be a conference format this year.
- MDLP has been in contact with vendors and may be interested in arranging for some on-site database training from vendors in conjunction with the SLA conference, as several vendors have changed or are changing their platform and search interface this year.

School Libraries (Joanne Beltramini)
At the spring school library networking meeting, ebooks and e-readers were a topic of current interest. Several school divisions have undertaken pilots but changing markets and sustainability are challenges. The cost is prohibitive for individual schools and divisions are looking at the Ministry for direction and help.

There have been numerous additions to the Executive. The Vice President position is vacant.

Four online learning events will be held this year including two in September with Joyce Valenza, a well recognized expert on school librarianship from the United States. The Ministry’s Fall Network Meeting will be held in Saskatoon on November 18, 2011.

Public Libraries (John Murray)
Public Library Directors had a successful retreat in August. Different models of cost distribution for MDLP licensing were discussed. Several regional libraries expressed concern with the program’s cost and there was some uncertainly about what would happen if a library system withdraws from the
program. Would others follow?

Trustee education and development continues to be an ongoing need. Programs should be needs-based. Needs must be articulated and plans to meet them should follow a "don’t let them tell you it can’t be done" approach.

The SILS catalogue allows for federated searching to include five MDLP databases in search results. This feature is still experiencing some challenges, but it is expected to enhance visibility and usage.

The directors prioritized their strategic plan initiatives. Assistance is needed regarding implementation. Staff compensation levels also need to be improved. Southeast Region has had some success in this regard.

No decisions have been made on the future of Virtual Reference.

What message are libraries sending to government about digital information if they are not working in a multitype environment? That question was raised to remind the directors of the importance of coordinating services.

**Chair’s Remarks**
Bryan thanked the Board members for their reports. Assuming the Minister appoints new Board members before the next meeting, Bryan’s last meeting with the Board is today. Joanne, Charlene, Wendy, Pat and John’s terms are also due to expire. The Board was asked to think about their choices for the next Chair and Vice Chair.

**Next Meetings**
The next meeting date is tentatively scheduled for January 12, 2012 at 10:00 a.m. in Regina.

**Communiqué**
This item was left to the discretion of the Multitype Library Development Unit.

**Next agenda items:**
Board members are asked to email agenda items to Jack Ma.

**Adjourn**
The meeting was adjourned at 4:05 p.m.