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<tr>
<th>AGENDA ITEM</th>
<th>DISCUSSION</th>
<th>ACTION</th>
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<tr>
<td>Agenda/Meeting Summary</td>
<td>Two changes to the previous meeting minutes were noted:</td>
<td>PLLO will update the minutes.</td>
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<td>- A section in the minutes is repeated and it needs to be removed.</td>
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<td>- Change the action item regarding the removal of specific targets in the TPC terms of reference discussion. The wording of the action item is unclear.</td>
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<td>Round Table Introductions</td>
<td>The group completed a brief round table of introductions. They also welcomed Alison Hopkins to the Board.</td>
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<td>Sector Communication Proposal</td>
<td>The Board recognized a need to discuss ways to increase sector communications.</td>
<td>PLLO will develop a new website design, updated content and share this with the Board in December.</td>
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<td>- There is an assumption that using the Board as sector representatives is a good way to receive feedback from each sector. Board members noted that there is often not a lot of feedback from the sector.</td>
<td>PLLO will work on a new communication strategy.</td>
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<td>- The proposal should not make assumptions about sector participants’ roles. Goals need to be focused on the Board’s needs. There needs to be more emphasis on encouraging sectors to have a space to maintain communications with one another.</td>
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<td>- Board members queried whether people would engage with this model. There was agreement that people often engage when they are interested/concerned about</td>
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specific issues. Perhaps the proposal needs to be reworked into a more thematic approach.

- Board members mentioned that social media would be a good communication tool. At this time the Board/Provincial Library and Literacy Office are unable to have social media accounts.

- Board members asked if there is a tool to auto forward notifications or an easy tool to forward email.

- Board members reported that special libraries have two email lists (North/South) to communicate within their sector. This helps to distribute information but it can still be difficult to receive feedback.

- Board members asked if it is appropriate to skip over the person that was appointed to communicate with the group (sector reps or library directors) to go directly to individual library/archive staff?

- Board members recommended using the new website as a communication vehicle and focus more on board activities/programs (OneBook, TPC).

Other Board comments:
- Other website possibilities: public discussion boards, reply button to let people comment and share, consistent branding across all programs/pages.
- Find out if Blackboard will allow people to subscribe to an RSS feed for updates.
- Consult throughout the website re-design process with the Board.
- Ensure that the directory is still maintained as an authoritative source.
- Focus on themes.
- Review the CARL/COPPUL websites and get a feel of how they present themselves to their stakeholders; their purpose is to influence and advise public policy makers.
- Also look at the Ithaca site *Forecasting the Future*.
- Focus on current and emerging topics, even those without a board program, perhaps organize this by sector.

- Board members recommended that the multitype library board put this proposal on hold and focus on the
website. Also document a communication strategy that addresses “who are communications directed towards and why is there a need to communicate”.

**Strategic Action Plan Review 2015/2016**

The Board broke into small groups to review feedback from the 2015 AGM. This agenda item will be revisited at the winter meeting.

The Board noted possible actions:
- shared storage space (physical) (2)
- *The Truth and Reconciliation Commission of Canada: Calls to Action*; go through the report recommendations; use the recommendations as a starting point to discuss if any can be turned into a multisector projects
- Get books into people’s lives
- Redirected weeded books (2)
  - Redirect money from Better World Book
  - Redirect physical books
- Promotion with other groups
  - big campaign
  - clearing house for others
- Library school curriculum – information literacy forum to bring people to discuss topic
- Provincial standards: forum on a specific topic such as accessibility
- Adoption of library cards with cross sector promotion
- Shared assessment/evaluations and repository

The group started to review ideas and this will be continued at the next meeting.

**Ideas Reviewed**
- offsite storage what could be done: provincial shared space like MDLP; geographically based
- weeded books: to daycares, FNM groups, etc.
  - it could bring together schools, public libraries, one or two special libraries
  - collection system;
  - like the former book exchange in Ottawa or create an exchange list communication group
  - conduct a needs assessment for weeded items
- getting books into the lives of people is a broader theme but not a direct action
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<tr>
<th>Topic</th>
<th>Details</th>
<th>Notes</th>
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| Promotion                                                            | - work with the ministry to develop a publicity campaign to anchor the role of the library and push literacy; government campaign to encourage reading  
  - various partners contribute funds or other groups like SLA, SLTA, similar to the ALA Read campaign committee to develop a provincial wide campaign  
    - Is this an SLA idea?  
    - Is this an idea for SLTA?                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                         |
| Evidence Based Library and Information Practice (EBLIP) presentation | - Virginia Wilson, Director of the Centre for Evidence Based Library and Information Practice (C-EBLIP) delivered an excellent presentation about EBLIP.                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                         |
| Review the advisory brief: MLB: 20 Years of Successful Communities Through Library Co-operation | The brief was approved with the understanding that the formatting and language will be revised.                                                                                                                                                                                                                                                                                                           | PLLO will make the necessary revisions and start the process of sharing the brief with the Minister.  
| Select a new MLB chair                                               | Jennifer Shrubsole was nominated and accepted the position of Board Chair.                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                         |
| Call for 2016 Saskatchewan Libraries Conference volunteer to represent the MLB | Crista Bradley has agreed to represent the MLB on the planning committee for the 2016 Sask. Libraries Conference.                                                                                                                                                                                                                                                                                                                     | PLLO will let the planning committee know that there is a new member.                                                                                                                                                                                                                                                                               |
| One Book, One Province project proposal - for approval              | There is interest and excitement about the project but Board members are unsure if the MLB is the right group to lead it. One Board member felt the project should not be exclusively run by the Board.  
  - Ideas were suggested about the project management of One Book:  
    - Ask SLA to take the lead on this project  
      - What role would SLA want to play; would they chair this?  
      - Colleen Murphy will discuss this with the SLA Board. They could lead this with representatives from the multitype community.  
    - The Board could also try to find representatives from each sector to work on this project.  
  - One possible book title is *Etta and Otto and Russel and James*  
    - Edmonton Public Library is currently running a | Colleen Murphy will speak to the SLA Board about participating or possibly leading this project.  
  - PLLO will check to see if there are legal/branding issues when using *One Book* as a project title.                                                                                                                                                                                                                                             |
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<th><strong>MLB AGM</strong></th>
<th><strong>PLLQ will investigate meeting spaces and presenters.</strong></th>
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| *One Book, One Edmonton* program using this title. The Board may be able to reuse some of the materials they created.  
- The book was also featured by Calgary Reads Big Book Club.  
- The Board tentatively agreed to this title.  

- Perhaps work with CBC on promotion of the title/program.  
- At the next meeting, the Board will discuss the book title suitability and the response from the SLA. |

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| The Board recommended that the MLB AGM become a SLA pre-conference option on May 5, 2016.  
- The MDLP portion of the AGM will still be held in April to ensure that MDLP partners have adequate time to make a decision about the collection and financial contributions.  

- Critical issues that MLB would like to explore: library spaces. There is a lot of expertise in Saskatchewan about this issue. This could be a precursor to a storage discussion. Some ideas generated were:  
  - Space use and planning is a significant issue in public libraries  
  - Provincial and Territorial Public Library Council (PTPLC) is looking at architectural guidelines for small public libraries; Ken Roberts was hired as a consultant to write standards for PTPLC.  
  - Are there standards emerging or recommendations for library facilities?  
  - Joint use facilities would also be a good topic  
  - Tom Hickerson runs the Designing Libraries for the 21st Century conference; excellent speaker  
  - Alberta is working on a new digital library, new public library buildings and a new provincial archives; perhaps bring in speakers from Alberta at a minimal cost  
    o They have BARD in Alberta; a shared storage facility  
  - An Alberta consultant with local links was also used at the U of S  
  - University of Manitoba, Dafoe Library, has undergone a major renovation  

- The day will focus on this one theme and it could be a full or half day topic  
  - Possible break out topics with a discussion about |
off-site storage

- The Board could write a brief on this topic and tie it to education.
- The day should still include a welcome from the Board and key board updates
- The attendance may be limited due to the room size
- The expected outcome of the summit is:
  - increased knowledge
  - addresses a hot topic / trend
  - future possibilities; the Board could take suggestions and turn them into future actions. There should be time at the end of day to have a facilitated discussion on the next steps

Possible spaces:
  - Willows Golf & Country Club
  - Radisson Hotel
  - Saskatchewan Polytechnic
  - SPL (auditorium?)
  - U of S Marquis Hall

| Library and Information Technology Program Advisory Council | There was a question about the Library and Information Technology Program Advisory Council report written by Jennifer Shrubsole:
- Is cataloguing still a program priority?
  Yes. Those skills are still highly valued by special libraries. |

| Multitype Unit Report – Q & A | No questions. |
| Wrap up | Suggestions for the MLB communiqué:
- Highlight how seriously the AGM feedback was taken and the Board is developing action items based off that feedback

Additional feedback:
- The Board was focused on the core mission today
- Everyone appreciated Virginia Wilson’s presentation and the Board would like a copy of the slides to share on the website.
- MLB should prepare a PPT for the conference that highlights 20 years of success |
| Adjourn | The meeting adjourned at 3:30pm |

PLLO will ask if Virginia Wilson will share her PPT.

PLLO will investigate the ability to run a PPT during the conference.