# Multitype Library Board Meeting Summary

**February 5, 2015**

**Present:** Richard Beck, Melissa Bennett, Crista Bradley, Allan Johnson, Jennifer Shrubsole, Vicki Williamson, Barbara Bulat, Regan Gunningham (Provincial Library Support Staff)

**Regrets:** Suzy Bear, Karen Melle, Darren Okemaysim, Michael Shires, Carlene Walter

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<tr>
<th>AGENDA ITEM</th>
<th>DISCUSSION</th>
<th>ACTION</th>
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<tr>
<td>Agenda/Meeting Summary</td>
<td>The meeting agenda and October meeting summary was approved.</td>
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<td>MLB Vice-Chair selection</td>
<td>Jennifer Shrubsole volunteered to act as the new vice-chair.</td>
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<td>Board Member to sit on Executive Committee of 2016 SLA/MLB Conference</td>
<td>No board members volunteered at this time to take a place on the executive committee. One suggestion was to have a rotating seat on the executive committee and members could take turns attending the meetings. Barbara and Regan will speak to the executive committee about this suggestion.</td>
<td>Barbara and Regan will speak to the conference Executive Committee about this suggestion at the next meeting.</td>
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| Self-published survey | The survey needs to be reworked to:
  - Include archives/museums.
  - Eliminate library jargon
  - Clarify the scope of the survey
  - Include better examples
  - Consent needed to answer follow-up questions
  - Alter question #4 & 5
  - Remove the length of time to answer the survey | Regan will email a new draft to the group for approval. |
| Toolshed Update | The MLB is now a partner in The Toolshed. Two documents about summer reading clubs were uploaded to the Toolshed. Regan will develop handouts for MLB partners on creating a Toolshed account and uploading documents. An email will be drafted to go out with documents that explain why The Toolshed was chosen and how our efforts add value. BC Library Cooperative will be contacted to add in the rest of our member libraries by February 13th. | Regan will develop handouts and an email for MLB members. Regan will contact BC Library Cooperative to add in the rest of our member libraries by February 13th. |
| **Multilingual Directory** | Questions arose about who should submit names to the directory. Is it the employee or employers? There was concern about when people would be called in to assist other libraries with their multilingual skills. Would this be on work time or on an employee’s own time?  

A question was posed. Would it be easier to use Google translate than make a phone call to another library?  

It was suggested that we need to gather data first instead of launching this new directory option. We need to do an audit to determine what new demands and needs were created with an influx of new immigrants.  

The group decided that we should take this proposal to the AGM. The group can provide feedback. We need to define the problem before we deal with it. We need to ask them how they would use a survey. | Develop a proposal for the AGM to receive feedback on the need for an environmental scan. |
|---|---|---|
| **Directory of Trainers** | Instead of pre-assigned categories for training types, we should allow people to define the types of training they could offer on their own terms.  

Regan will see if it is possible to do a keyword search and locate information entered by recipients, instead of relying on pre-defined training categories.  

The proposal should be altered to make it clear that it is to provide training for recipients outside of their organization.  

There is consensus from the group to move forward with this proposal. | Regan will follow-up with Karen Der to see if a keyword search can be done in the directory by February 15th. |
| **SaskBooks Letter** | A response will be sent to SaskBooks that will recognize:  
* We share their concerns.  
* There is a decline in service since the closure.  
* We are interested in Canadian content.  
* The services provided by the jobber are important; especially when you have large scale book acquisitions.  
* We will share this letter with others in our sector.  

This SaskBooks letter can be shared with other libraries. MLB partners will circulate copies in their sector. |  |
| **FNM Students / Grad Rate** | The group engaged in a discussion about how the MLB can bring focus to this issue and facilitate a larger conversation at the AGM.  

Allan spoke of a program in his region which provides local Aboriginal groups with quality books weeded from |  |
the library.

Public libraries have also supplied literacy kits to schools and provided storytelling training instruction for teachers. Public libraries need to work closely with school libraries.

Are there other programs going on in Saskatchewan which could be scaled up?

Could PLLO develop a distribution method for quality deselected materials?

Aboriginal peoples need to buy into programs and this is not just a library issue; it is a cultural and inter-ministry issue.

Bring together sports/learning/funding. These are the keys to success. We need to merge these pillars to create a sustainable framework.

We need to bring in speakers from CALS and LSSAP. Participants can discuss how to promote LSSAP/CALS programs/services and develop a strategy for each sector to provide advice and program development.

The FSIN librarian, Brendan Edwards, could be invited to speak at AGM.

A speaker from the Ministry will be invited to provide background information and elaborate on the scope of the problem. He/she can share any work done on analyzing the determinants for Aboriginals peoples staying in school.

Possible questions for the AGM:
- What current services/programs are in place?
- What is a desired service?
- What barriers to access exist to accessing/using services?
- Are libraries inadvertently stopping service?

The goal for the AGM should be creating a program that informs and solicits ideas.

AGM: theme: libraries working together to strengthen graduation rates

**SHO Demonstration**

Joel Salt presented a demonstration of the upgrades to SHO that will available to the public in March. Test URL: [http://sho.usask.ca](http://sho.usask.ca)
SHO stats:
- It has grown from 1 TB to 4.2 TB over the past year
- 9597 hours digitizing
- Over 60 contributors; very diverse contributor group
- 250,000 records now
- Archivematica is used for the digital preservation of the objects in SHO

Work still in progress:
- Work on sets is still ongoing. Allows users to favorite and create their own set of objects that can be shared.
- The mapping feature is almost complete.
- U of S staff is working on Camtasia videos. The videos are designed for contributors. They will be posted in SHO when completed.
- Producing a new document/guide on Fort Walsh
- SHNO (newspaper project site)

Works completed:
- Parks Canada: Multiple Voices teacher guide is on the website
- The Courtney Milne Collection is integrated into SHO
- SHOCASE section includes exhibits created by students
- Meta data is used to also create facets to narrow the search results

Examples of other digitization projects:
- DPLA (digital public library of America)
- DigitalNZ
- TROVE (Australian)
- Manitoba

SHO Governance
Vicki discussed the project and its future. SHO is a great product for the province. The University Library has grown their internal capacity enormously and they are looking for ways to sustain this capacity. The project has built expertise throughout the entire province.

The SHO project has started and ended. We need to talk about ways to continue the collaboration. The U of S and SDA want it to stay flexible without a formal agreement. The U of S will not abandon their commitment but how that plays out in a broader sense with other contributors is unknown at this time. Each new contributor/contribution will be evaluated (case-by-case).
The SDA has created a chart that identifies components that need to be sustained and outlines which activities can be undertaken with contributors.

The SHO point of contact is the University Archives & Special Collections at the U of S.

A question was posed about what type of fee/donation might be needed for a new contributor to add content to SHO. The U of S is examining different metrics and trying to determine the costs of adding additional materials and sharing their expertise.

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<th>State of Libraries Brief</th>
<th>A suggestion was made that perhaps a draft be developed for a potential new minister in 2016 post-election.</th>
<th>Regan will re-write the brief and share with the Board.</th>
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<td>It was decided that the brief should focus on the state of multitype system, the role of the board, strategic board items and focus on our big achievements.</td>
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<th>AGM ideas</th>
<th>It was suggested that future planning may not be appropriate due to the fiscal restraint.</th>
<th>Barbara, Regan and Jack will implement the AGM ideas.</th>
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<td>Create three booths that highlight SHO, Toolshed and EDS. Allow for a 60-120 second introduction to each product being showcased to draw in people to the booths throughout the day.</td>
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<td>PLLO will request that SILS partake in the day by hosting a booth to display EDS. If they choose to, they would be allowed time for a lengthy demonstration.</td>
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<td>It was suggested that the meeting open with an Elder greeting.</td>
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<td>Richard will welcome participants, introduce the Board and discuss the initiatives the Board has undertaken, such as:</td>
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<td>- One Book</td>
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<td>- MCC (multitype communication committee)</td>
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<td>- SLA/Multitype conference</td>
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<td>- Self-published survey</td>
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<td>FNM:</td>
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<td>- Ask the chairs of LSSAP/CALS and a speaker from the ministry of Education.</td>
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<td>- Include interactive break-out groups and conversations.</td>
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<td>- Aboriginal representation in the discussion groups would help focus the discussion. The</td>
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groups can listen, learn and brainstorm.

The Board will also solicit ideas for additional strategic items for the coming years.

Develop graphic that people can post successes on.

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<th>MLB guidelines</th>
<th>Members can send in revision ideas to Regan.</th>
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<td><strong>Reflection by Board Members</strong></td>
<td>Crista passed on two key pieces of information about upcoming archivist events. These will be featured in the communique.</td>
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<td><strong>Wrap up</strong></td>
<td>The Board will have a teleconference on April 13th prior to the AGM.</td>
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<td><strong>Adjourn</strong></td>
<td>The meeting was adjourned at 3:15pm.</td>
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