Meeting Minutes June 22 - 23, 2009

**Present:** Zenon Zuzak (Chair), Mary Chipanshi, Bryan Wilson, Wendy Sinclair, Joanne Beltrami, Mark Vajčner, Joylene Campbell, Charlene Sorensen, Alex Juorio, Karen Basky; Jack Ma, Brett Waytuck, Elgin Bunston (Provincial Library Support Staff)

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<tr>
<th>Agenda Item</th>
<th>Discussion</th>
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<td>Welcome &amp; Introductions</td>
<td>There was a round table of introductions.</td>
<td>Publish April meeting summary on the Saskatchewan Libraries website (Multitype Unit).</td>
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<td>Approval of agenda</td>
<td>The report on the Provincial Panel on Student Achievement was added to the agenda.</td>
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<td>Approval of September</td>
<td>The February 2 Meeting Summary was approved after some minor changes were made.</td>
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<td>Meeting Summary</td>
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**Correspondence**

The Board had sent a letter to Audrey Roadhouse, Ministry of Education Deputy Minister, along with the Board's Representative Workforce background paper to update her on the progress made to date. The Deputy Minister responded to the Board in May, expressing her appreciation to the Board on its achievements and encouraging the Board to integrate this theme into the Board's new strategic plan.

Saskatchewan Library Association (SLA) provided the Board with its annual report on the Saskatchewan Library Education Bursary, including the financial status and a list of recipients of the award. The 2008 recipient is Shauna May from Prince Albert, who graduated from the University of Western Ontario in April and is still seeking employment in the province. The report also shows that the 2006 and 2007 award recipients are also currently looking for jobs. The Board feels this is a critical issue as the Board is working with Provincial Library and other partners to attract more MLIS graduates to the province. It shows that although the purpose of the Library Education Bursary is to entice more new professional librarians to the province, award recipients may not want to settle where the jobs are located. This issue needs to be addressed by the Board and SLA, and possibly put into the strategic plan. The Board requests that the SLA office contact the recipients who haven't found work in Saskatchewan to find out why and what barriers or difficulties they have encountered.
**Digitization Pilot Project**
Brett provided a report on the new Digitization Pilot Project.

The initial call for expressions of interest did not get any applications. The Saskatchewan Digital Alliance (SDA) had a retreat in Craik to discuss how to address this issue. The revised approach for 2009/10 is that the SDA will lead a directed project supported by the University of Saskatchewan with the theme - *Saskatchewan War Experience*. The SDA has rewritten the project description and call for expression of interest. The University of Saskatchewan has agreed to hire a technical coordinator for the project with the Digitization Grant. Part of the grant may be used to purchase a digitization kit [Provincial Library & Literacy Office has since decided to take on this expense]. The digitized objects will be hosted on the University of Saskatchewan’s ContentDM site. The coordinator will travel within the province to work with the project partners on scanning and metadata. Copyright clearance is a precondition for inclusion in the project. The purpose of the project is still to increase digitization capacity in the province.

The Multitype Unit will distribute the call for expressions of interest and receive proposals for the SDA's consideration.

**Board Appointment**
Jack provided the current status on the next round of Board appointments. The minister has sent letters to the Saskatchewan School Boards Association (SSBA). The public library sector has provided nominations for the position of a public library director and nominees for the two positions representing other information providers have been provided by Aboriginal libraries and archives respectively. We are still seeking nominations for post-secondary and special library representatives. Board members can help this process along by providing Jack with some names of potential nominees for these two positions.

Give Jack names of potential new Board members (all Board members).

**Provincial Panel on Student Achievement**
Joanne reported that the Provincial Panel on Student Achievement will distribute their final report draft to stakeholders in September for input. The final report will be submitted to the minister by the end of 2009, with 10-15 recommendations around 6 themes. All the stakeholders will receive the draft ahead of time to read through and to provide input. Joanne hoped the Board

Put the discussion of the Panel Recommendation document on the next Board's agenda (Multitype Unit)
could spend an hour at the September Board meeting to review the document at and provide input to the Panel.

**Saskatchewan Libraries Website Redesign**

The migration of content from the current site to the government Content Management System (CMS) is underway and will be done by the end of this year. The Board will create a policy for the new website. Two Board members (Alex and Mary) will work with Provincial Library staff to create the policy.

**Aboriginal Library Bursary Proposal**

Gohar presented the updated proposal to the Board for discussion. Their proposal outlines the need for MLIS education and provides related statistics. SLA proposes a $25,000 grant to make a significant contribution toward the cost of education. It was determined that a $555,555 fund would be needed to make such a bursary viable on an ongoing basis. SLA has contacted some potential private donors for sponsorship for this bursary. The Board fully supports this initiative and will provide a letter of endorsement to the minister recommending the SLA proposal and seeking government funding. It was also suggested that copies of the letter be sent to the Minister of Advanced Education, Employment and Labour and to the Minister of First Nations and Métis Relations. Provincial Library will look into the appropriate protocol to do this.

The Board also discussed names of organizations to be contacted by SLA as potential donors, such as Potash Corporation of Saskatchewan, Agrium and others.

**Business Arising**

Zenon reported on his conversation with Dr. Ann Curry, Director of the School of Library and Information Studies at the University of Alberta. Dr. Curry indicated that the mission of the school includes advancing education, research and service in the prairie provinces. They are, therefore, willing to work with Saskatchewan in the area of library education. She also mentioned that all 8 library schools in Canada are working together (through CCIS - Canadian Council of Information Studies) to create a proposal for online distance education. Each library school will play a role in the joint distance education. Although the tuition has not been finalized, it is expected to be less than comparable distance education programs in the United States.

Joylene reported on her meeting in Ottawa with Dr.
Kenneth-Roy Bonin, Director of the School of Information Studies at the University of Ottawa, about potential cooperation. The Master of Information Studies Program will start in September 2009 with bilingual instruction. The program is looking at providing online courses. There is likely to be a residency requirement for core classes, though some elective and classes may be available online. Co-op placements are an area where the Board may work with the school. Library schools have recognized the importance of having First Nations’ content in their program. University of Toronto has a stream for the First Nations Content (Culture Heritage).

**Strategic Planning**

The vision and mission statements and three strategic directions were created at a strategic planning session last June. The Board spent an afternoon and a morning developing goals and objectives under each direction, as well as key actions. The session was facilitated by Brett and it was very successful. The final draft will be prepared by the Multitype unit and discussed at the next Board meeting.

**Multitype Library Development Unit Report**

The Multitype unit has lost one staff member - Elgin left Provincial Library at the start of June [he has since returned as a term employee]. The unit has submitted a staffing request.

Jack attended a Workforce and Workplace Conference hosted by the Provincial Aboriginal Representative Workforce Council. The 100th Aboriginal Employment Development Partnership (AEDP) was signed and celebrated at the conference. Many cases demonstrating best practices were presented, which will provide direction for the Board when developing its representative workforce strategy.

The MDLP committee is working on the restructuring proposal. The proposal will be presented at the Sept general meeting for approval.

[After the meeting, the Board meeting was moved from September 22 to October 8 due to provincial by-elections. The General Meeting has been moved from September 21 to October 7].

Jack also reported that the Ministry of Highway and Infrastructure Resource Centre has decided to withdraw
Sector Reports

Public Libraries (Zenon Zuzak and Karen Basky)

The new Saskatoon branch will open on July 20, and the grand opening celebration will be held August 29. The Alice Turner branch, opened in 1998, will be expanded to between 6 and 7 thousand square feet at a cost of about $3.5 million.

The Saskatchewan Library Trustees Association (SLTA) is updating their strategic plan. The SLTA newsletter and minutes are now available online. SLTA will participate in the Government and Libraries Forum. Their June press release will thank the Minister for SILS funding and for hosting the forum. SLTA is having a membership drive. The new executive director is Wendy Thienes. The fall meeting will be September 26 & 27 in Saskatoon.

Archives (Mark Vajéner)

The Saskatchewan Council for Archives and Archivists (SCAA) hosted a workshop called "Copyright Issues for Archival Institutions" in Saskatoon on June 19 and 20. The workshop was designed to provide participants with an overview of the Canadian Copyright Act and related case law, along with an opportunity to apply the law while discussing specific situations. The workshop was held in connection with SCAA’s annual general meeting.

SCAA hired a new Archives Advisor, Cameron Hart, to lead its outreach and advisory services program. SCAA also welcomes Audrey Price of Regina's b-creative group as its new part-time Executive Director.

Schools and School Libraries (Joanne Beltramini and Bryan Wilson)

The Ministry of Education is facilitating a School Libraries Cataloguing Standards Working Group. Provincial standards would facilitate the sharing of learning resources and cataloguing records among schools and school divisions. It would also ensure consistent terminology as well as the incorporation of valuable curriculum-related information. The working group consists of 9 library technicians, central office
personal responsible for libraries and Ministry staff. The first meeting is scheduled for October. Joanne has volunteered to serve on the committee along with her Library Technician Services Manager.

Saskatchewan School Boards Association had a good meeting with the Minister. Large capital deficits are a major concern for school boards. The Public Boards Caucus, which Bryan is chairing, has been upgraded to Section status.

**Special Libraries (Mary Chipanshi)**

The Legislative Library has begun discussions with the Saskatchewan Archives Board related to the capture and management of digital records. They recently subscribed to 200 journal titles via JSTOR, which will allow back file weeding. The Association of Parliamentary Libraries in Canada will have a conference this fall in St. John's.

Saskatchewan Parks and Recreation Resource Centre organized a successful social event for special libraries at the Saskatchewan Libraries Conference where ideas and concerns were discussed. They were embarking on a digitization project to document the history of their organization. A new Digital Services Librarian would begin July 15.

The Canadian Health Library Association's 2009 award for innovation went to SHIRP Authentication (Virginia Wilson, John Yobb and Christine Neilson) and the emerging leader award went to Jeff Mason of Regina Qu'Appelle Health Region Library.

The Law Society of Saskatchewan Libraries will prepare report on their library system review this fall and complete a new strategic plan for January, 2010. Recent staff changes include a new director, new library technician and new administrative assistant.

**Provincial Library & Literacy Office (Joylene Campbell)**

Provincial and Territorial Public Library Council

Staffing changes: Debbie Kraus has joined the branch as
Joylene's Executive Coordinator. There are three current Provincial Library vacancies, the Interoperability Librarian, Multitype Library Coordinator and Cataloguer (2 year term position). The job description for the Literacy Office Director has been completed.

**Academic Libraries (Brad Doerksen)**

University of Regina is currently featuring a number of resources related to nuclear power. They are looking to fill two vacant librarian positions and have temporarily suspended accepting book donations because of staff shortages. There is also some pressure on operating and collections budgets.

At University of Saskatchewan, the annual Dean's Research Lecture featured David Wiley speaking about Open Education Resources. The first cohort of the Library Leadership Development Program has reached the half way point and University President Peter MacKinnon spoke to them about managing change.

Briercrest College and Seminary received a grant from the Saskatchewan Council of Archives and Archivists to digitize Briercrest Bible Hour radio programs in the 1940s and 50s. Staffing levels and acquisitions will need adjusting to cope with a reduced budget.

**Aboriginal Libraries (Wendy Sinclair)**

LSSAP had its meeting in May. There is now Aboriginal content on the CLA website including best practices of five provinces in Canada. PTPLC is also working on a pan-Canadian best practices document. This process is being led by Library and Archives Canada. The draft report has been created and submitted to the working group for their review.

**Next Meetings**

The next meeting will be held Sept 21-22 in Regina. Sept 21 will be the General Meeting on MDLP and Sept 22 is the Board meeting. (Later these two meeting were put off to Oct 7 and 8).

Communiqué

- Correspondence (Letter to UofR)
- SDA Project
Aboriginal Bursary
Strategic Plan 2010-2012
September General Meeting

June agenda items:

Provincial Panel on Student Achievement
Strategic Plan
Business Arising
Website Committee
Debriefing General Meeting

Adjourn
The meeting was adjourned.