Meeting Minutes February 2, 2009

Present: Zenon Zuzak (Chair), Mary Chipanshi, Bryan Wilson, Joanne Beltramini, Mark Vajčner, Joylene Campbell; Jack Ma, Elgin Bunston (Provincial Library Support Staff)

Regrets: Wendy Sinclair, Charlene Sorensen, Brett Waytuck

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<th>Agenda Item</th>
<th>Discussion</th>
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<td>Welcome &amp; Introductions</td>
<td>The agenda was approved as distributed. Some wording changes were made to the September Meeting Summary before approval.</td>
<td>Publish meeting summary on the Saskatchewan Libraries website (Multitype Unit).</td>
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| Business Arising      | Last May, Mark attended the "Archives and You" conference, held by the Canadian Council of Archives in Regina. The intent of the conference was to provide a forum for archivists and users to discuss areas for common concern. Three broad areas were covered in the conference:  
  - Aboriginal materials;  
  - Genealogy, with an emphasis on Doukhobor and Chinese materials;  
  - Linking youth to archives.  
  Several round tables occurred on the first day such as archives online (a show and tell session); digital preservation for archivists and users; introduction to genealogy; managing personal archives, including preserving photos; information about archives in Saskatchewan and using archives in museums (custody issues, etc.) There was also a session on the donation process and its legal issues.  
  Information sessions on appraisal of items, records management, and electronic media preservation were held. Archives are increasing their outreach activities, including holding a session at the Saskatchewan Libraries Conference in 2009.  
  The Board recommended that SDA invite the |
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<th>Digitization Report Multitype</th>
<th>Saskatchewan Archives Board to have a representative on the SDA.</th>
<th>Send digitization expression of Interest to Bryan (Elgin).</th>
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<td>The &quot;Our Legacy&quot; digital project team is working on Phase 2 with funding from Provincial Library's Digitization Grant Program. The project's partners are the Northern Saskatchewan Archives, Pahkisimon Nuye?áh Library System; University of Saskatchewan Library; University of Saskatchewan Archives. Phase 2 has expanded the project to include the University of Saskatchewan Library's Special Collections department, the Poundmaker First Nation and the Prince Albert Historical Society. Phase 2 will add content to the stand-alone website, but this new content will also be designed with &quot;harvesting&quot; in mind, initially, for existing sites such as the iPortal and Alouette Canada; but also to test the viability of inter-provincial as well as inter-institutional harvested-content sites. A number of graduate students at the University of Saskatchewan have written interpretive essays drawing upon the digitized materials from the &quot;Our Legacy&quot; project, covering topics such as treaties, trap lines, Métis issues, etc. The university has provided a grant to publish these essays in trade paperback. There will also be an &quot;e-book&quot; version on the web site. [The 2009/10 grant will be reorganized to ensure that more institutions benefit from the funding]. Up to $20,000 will be available digitization projects in the fiscal year beginning April 1, 2009 (subject to the appropriation of funds by the Legislative Assembly of Saskatchewan). <strong>Digitization on a Shoestring</strong> May Chan from Regina Public Library is going to present this session on behalf of the Saskatchewan Digital Alliance. This session idea</td>
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arose from feedback from the SDA’s initial workshop at the 2007 conference. Attendees were very pleased with the session; however, there were a number of comments about barriers remaining, especially with respect to cost. By using FLICKR, libraries can create a digital collection quickly with little expense or expertise.

**SDA Planning Retreat**

The SDA will be holding a planning retreat on March 9 at the Eco Centre in Craik. Several members of the SDA had expressed a desire for a face-to-face meeting in order to build group cohesion, plan for the future and renew the focus and energy of the committee. Most of the group’s communication is via conference calls or wiki entries. The SDA intends to map a clear set of objectives for the next two years and discuss future turnover in the membership.

The Board discussed the possibility of cultural institutions joining together to speak to government with one voice. Libraries, archives, school boards, and others, perhaps with help from the Board, could develop ideas, such as a portal project. Awareness of digitization among small institutions is necessary to create broad support.

**Board Support for SLA Sessions**

The Saskatchewan Library Association (SLA) sent the Board a letter seeking financial support from the Board for the upcoming Saskatchewan Libraries Conference in May. The letter identifies some sessions the Board might want to sponsor at the conference in addition to Saskatchewan Digital Alliance Presents.. Digitization on a Shoestring Budget. The Board agreed to sponsor Diversity in Saskatchewan: How can Libraries Address it? SLA would like to the Board to inform them of their interests in order to help them organize sessions in future years.

**Advisory for**

The Saskatchewan School Boards Association (SSBA) funded the policy paper School Libraries in Saskatchewan: An Advisory for School Provide a link to the advisory document on the Sask Libraries

**Agenda item for next MLB meeting or June meeting:**

- determine Board priorities for types of sessions to sponsor and inform SLA earlier in the year.
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<th>School Boards (Bryan)</th>
<th><strong>Boards</strong> in order to inform school administrators and trustees. Since the amalgamation of school divisions, it has not been clear who is responsible for libraries. This guidebook fulfils a need to inform and educate people who make decisions about school library programs and services, given the role of libraries in student achievement and the legal requirement set out in <em>The Education Regulations, 1986</em>. Different approaches that have been implemented in other communities are outlined to provide examples of actions. Boxes within the text and &quot;take action&quot; pieces give indications of possible courses of action—even without reading the entire text. Bryan has made a point of bringing this document to the attention of trustees so that school library issues get attention. This document will be on the SSBA website soon.</th>
<th>Update the PowerPoint presentation and email it Joanne this week (Elgin).</th>
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<td>Provincial Panel on Student Achievement</td>
<td>The Board's presentation to Provincial Panel on Student Achievement will now take place on March 4. This is a subcommittee meeting (of which Joanne is not a member) so she is eligible to present. Bryan is not available on that date. Joylene will attend in support of Joanne and other Board members may attend. The PowerPoint presentation can take up to 30 minutes, followed by 30 minutes of questions and answers. In light of the new conditions, the Board discussed the slides and made several recommendations to improve the content of the presentation.</td>
<td>Add a link to the Graduate Professional Certificate in Library Sector Leadership on the Sask Libraries website (Multitype Library Development Unit).</td>
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<td>Library Directors Survey Discussion</td>
<td>Dr. Ann Curry, Director of the School of Library and Information Studies (SLIS) at the University of Alberta is going to be in Saskatoon this spring. Board members who are available should gather for an impromptu meeting with her to discuss building a relationship with the U of A library school. The school will hold a career session in Saskatoon to attract young people to the profession. Provincial Government has a leadership development program as well as other workshops</td>
<td>Send notes on 8Rs summit to Board</td>
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on team building; leadership and change management. School principals have a summer course to learn about managing schools. Perhaps librarians need an equivalent program.

The Board needs to consider the results of the 2008 Human Resources Summit before moving forward with this issue. Julie McKenna will be invited to report back at the next meeting.

The Multitype Unit will create a short background paper explaining why we started this process and what we hope to achieve, etc so that new Board members have the context before participating into the discussion. Some questions to facilitate the discussion would be useful as well.

The School of Public Administration at University of Victoria has a [Graduate Professional Certificate] in Library Sector Leadership:

It is designed to strengthen the capacity of librarians to serve in management and leadership roles in Canada's public, private, and government libraries. The program has been developed in partnership with leaders in the University of Victoria Library.

The Board decided to table this discussion until a future meeting with new Board members.

### AEDP Victoria Gubbels

Victoria from the AEDP office was unable to attend today.

Tabled until a future meeting.

### Sector Reports

**Schools (Bryan Wilson and Joanne Beltramini)**

Saskatchewan School Boards Association (SSBA) has been in mediation talks between Catholic and public boards with positive developments. SSBA has hired Ernie Cychnistruk as executive director.

when we receive them (Multitype Library Development Unit).

Create background document on the human resources issue for the next meeting (Multitype Library Development Unit).

Send out sector report template before each meeting (Elgin).
To celebrate its 50th anniversary, Saskatchewan School Library Association has joined the iT Summit Conference. The 2009 conference, entitled E-merging Learning, will be held March 23-24 at the Radisson Hotel, Saskatoon. Joanne will be conducting a one hour session on using databases.

The Willow Awards--Young Readers Choice Awards voting deadline is February 28 and the fundraiser will be at Alfredo's on February 18 (books @ the Bistro).

New policy and guidelines on school libraries from the Ministry and renewed curriculum for grades 6 to 9 continue to challenge and rejuvenate libraries. School divisions are working on policy for school libraries. They are exploring the role for the teacher librarian within the inquiry process embedded throughout all curricula. There is interest in centralized technical services because it is difficult to hire qualified library technicians in some areas. Good Spirit School Division has implemented a school library consultant position.

Special Libraries (Mary Chipanshi)

Jeff Mason from Health Science Library, Regina Qu'Appelle Health Region (RQHR) has been conducting sessions on health information literacy at Regina Public Library. He also has an upcoming session at SIAST with nursing students.

Susan Baer is the new director of RQHR Health Science Library (beginning January 2009). The Law Society of Saskatchewan has not yet found a new library director.

Mary is presenting a session on consumer health information at the Saskatchewan Libraries Conference with Renee Reaume from University of Calgary. It is called "Extending your library's impact through consumer health resources." Mary and Jeff are presenting a paper...
at the Canadian Health Libraries Association, "Health Information Literacy: A Prescription for Clarity - Results and experience of the Canadian pilot site evaluation of The MLA/NLM Health Information Literacy Curriculum."

The Saskatchewan Health Information Resources Partnership (SHIRP) recently implemented a new authentication system that enables every healthcare practitioner in the province to access the SHIRP digital library of health information resources. Health care practitioners not affiliated with a health region will have full access under this system. There are two new SHIRP co-chairs: Mary Chipanshi and Susan Murphy from the University of Saskatchewan Health Science Library. The Health Regions are now fully staffed with librarians.

The RCMP library is interested in workshops on disaster planning. The archives community is also looking into a workshop on preservation and recovery of materials. [no preservation session is planned in the near future] Retirements are expected at the RCMP Resource Centre.

Archives (Mark Vajčner)

Archives week is this week (until Feb. 8). The goal is to promote archival resources and engage the public.

Regina is holding a City Hall exhibition today (Feb 2). There will be a reading event at Regina Public Library on Feb 3rd where local celebrities read funny and or interesting stories from the archives by: Angel Blair, Annette Campagne, Will Chabun, Jeff "Redbeard" Corbett, Ken Mitchell, Jacqui Shumiatcher, and Vianne Timmons.

University of Regina is hosting "Out of the Shadows: A New Look at Archives" - Well-known archival educator Dr. Thomas Nesmith, Head of the Master's Program in Archival Studies, University of Manitoba (and a member
of the Board of Saskatchewan's Provincial Archives) will speak about the nature and value of records and archives.

A Night in Paradise. An evening of education and entertainment featuring short films from archives in Saskatchewan, with commentary by historian Jim Pitsula, at Regina’s Paradise Cinemas.

Tonight (February 2), Saskatoon Public Library will be hosting "Spotlight on the Past: Celebrity Readings from Archives in Saskatchewan," an evening of readings both foundational and frivolous, with: David Carpenter, John Cross, Pamela Haig Bartley, Ruth Horlick, Tom O'Hara, and Nettie Wiebe.

Also, beginning tonight is "At the Movies," an exhibit presented by the Saskatoon Public Library Local History Room revisiting the city's old movie theatres and drive-ins. Photographic memories of theatres such as the Capitol, Daylight, Tivolo and Victoria remind us of an era that has almost completely vanished.

CBC Radio Saskatchewan at 1:00 p.m. Feb 2nd will have a phone-in program about archives, with SCAA Executive members Crista L. Bradley (University of Regina Archives) and Jeff O'Brien (City of Saskatoon Archives). There will be an archived copy of the broadcast listen online (Real Audio file). Christa Bradley was recently hired in a permanent position with University of Regina Archives.

The Saskatchewan Council for Archives and Archivists will hold their AGM June 5-6 in Muenster. The Canadian Council of Archives will hold their national conference this May in Calgary with a focus on access and privacy.

**Provincial Library (Joylene Campbell)**

"Government and Libraries: Finding our Common Ground" is the tentative title for the
forum to be held October 19-20, 2009.

The Provincial Public Library System has completed its Strategic Plan. The Single Integrated Library System (SILS) project is a major part of it. The Ministry of Education will sign an agreement with each of the 10 public library systems to transfer money to the SILS consortium. Provincial Library will be a non-voting member of the consortium and act in an advisory role. The Human Resources Committee is working with government services to hire a project manager and an IT consultant for the SILS. Vendor negotiations are ongoing.

Michelle Dalidowicz, Literacy and Learning Partnerships Coordinator, is going to lead a series of consultations with the ten public library systems about the role of public libraries in promoting literacy.

Provincial Library has hired two new staff: Jian Wang, Multilingual Library Services Coordinator and Gerry Burla, Multitype Library Services Coordinator. We are also in the process of hiring an Interoperability Librarian.

**Public Libraries (Zenon Zuzak)**

On Oct 27th 2008, the Minister of Education announced $5.2 million over 4 years to support the Single Integrated Library System (SILS).

Saskatoon Public Library (SPL) expects their new neighbourhood branch to be completed by June of this year. Two positions have been created specifically to be filled by Aboriginal people. One will be primary responsible for outreach with the Aboriginal community. A grant from Ministry of First Nations and Métis Relations is available for up to 3 years to support for organizations that join the Aboriginal Employee Development Program (AEDP).

SPL is working with Regina Public Library to jointly seek capital funding from
Both cities need to renovate their central libraries and SPL is looking at expansion. Renovations to the Alice Turner Branch are on schedule to be completed by 2010.

Michael Keaschuk has retired as the director of Chinook Regional Library and Stephanie Hall from British Columbia has been hired for that position.

RPL is providing library cards for all kindergarten students in Regina. The Mayor's Mega-Minute Reading Challenge will be held again this year. Last year, Mayor Pat Fiacco challenged the children of Regina to collectively read millions of minutes in one month, from April 3 to May 3. In response, the children read for a total of more than 10 million minutes!

Public Libraries have formed a consortium to purchase audio books and videos from Overdrive. The files can be downloaded to a personal computer or MP3 player. Provincial Library is working to help set up authentication for remote access; however, implementation is on hold because of privacy concerns.

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<td>New Board members have been appointed; however, there was not enough time to invite them to this meeting. The next round of Board appointments will be this summer 2009. Provincial Library hired Gerry Burla as a Multitype Library Services Coordinator at the beginning of January and he will be supporting the MDLP. Province-wide access to The Cochrane Library will be provided by the Health Quality Council (HQC) for 2009. Jack has been working with HQC to define the roles and responsibly for them and Provincial Library in this partnership. MDLP conducted a survey and reported the findings to HCQ. Although Cochrane usage is not high, Saskatchewan Health Information Resources Partnership (SHIRP) supported the renewal of the license and provided</td>
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sufficient rationale to HQC to continue the program. Wiley agreed to create a new account for SHIRP so that use of The Cochrane Library among health professionals can be separated from use among the general public.

The MDLP committee is working on a draft document to be presented at the AGM that outlines future program development options. The core collection will be maintained under every option. Each option outlines implications and risks for the program and the role of the MDLP committee and Provincial Library. The Board and Provincial Library will use the feedback from the partners to identify the best course of action.

MDLP will hold their next committee meeting on Feb. 24. Recommendations for new products will be discussed. Canadian Points of View is of interest to public libraries and schools; however, academic libraries and special libraries will not contribute funding. The Ministry of Education agreed to contribute 50% of the cost if other sectors can match their support.

Provincial Library is working with other stakeholders on strategies to have First Nations schools join the MDLP.

The Multitype Library Development Unit has asked the Information Technology Office to create a test site for the new Sask Libraries website using the ADX content management system. Templates have been designed and the content will be migrated soon. The site is expected to go live this summer.

Next Meetings

The AGM will be held at the Travelodge Hotel in Regina, April 1, 2009. The Board meeting will be held April 2, 2009.

Communiqué

- Archives and You
- Digitization
- Board sessions at SLA
- Congratulate SSBA for their advisory work
- Presentation to Provincial Panel on Student Achievement
- Multitype Unit Report
- Key details from sector reports

**Possible April and June agenda items:**

Select a chair and vice-chair; review Board members terms and ending dates; Victoria Gubbels (AEDP); report back from presentation to panel on student achievement; review strategic planning from last June; report back from AGM; digitization grant recommendations from SDA and report back from their planning meeting; Julie McKenna's report from HR summit