**Multitype Library Board Meeting Agenda**
February 4, 2016  9:45am – 3:30pm  
LY 610, Dr. John Archer Library, University of Regina

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**MULTITYPE LIBRARY BOARD MEETING SUMMARY**

**Present:** Melissa Bennett, Karen Bonesky, Crista Bradley, Colleen Murphy, Jennifer Shrubsole, Alison Hopkins  
Barbara Bulat, Regan Gunningham (Provincial Library and Literacy Office support staff)

**Regrets:** Suzy Bear, Marilyn Belhumeur, Allan Johnson, Karen Melle, Carlene Walter

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<tr>
<th>AGENDA ITEM</th>
<th>DISCUSSION</th>
<th>ACTION</th>
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| Agenda / meeting summary    | The agenda was approved as distributed.  
There is an acronym (PTPLC) in the minutes that needs to be explained. The meeting minutes are approved once the correction is completed.   | PLLO will update the minutes.                                           |
| Round table introductions   | Karen Bonesky, Saskatchewan Library Trustees’ Association (SLTA) representative, was welcomed to the Board.                                                                                             |                                                                        |
| Library Space Transformation summit planning | The morning summit agenda was approved. Board members discussed the afternoon agenda options.  
The Board agreed to have a number of panel presenters. The panel will briefly describe their area of expertise (5-7 minutes) and then the room will break into group discussions.  
There will be 3-4 local panelists who will discuss the following topics:  
• off-site storage space (physical library items)  
• innovative space use  
• user experience  
• joint-use facilities  
Board members provided names for possible panelists. | PLLO will coordinate the summit.  
PLLO will provide Board members with information about how they can assist in the summit set-up and delivery. |
Participants can exchange information about their experiences and how/if multitype partnerships can help achieve their organizational goals.

Each table will also have a note taker (Board member) to capture the highlights of the conversation.

Board members would be interested in skyping with a BARD representative at a future Board meeting.

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<th><strong>Business Arising</strong></th>
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<td><strong>MLB vice-chair</strong></td>
<td>Melissa Bennett is interested but would like more information about the requirements.</td>
<td>Jennifer Shrubsole will provide Melissa with a brief description of the position.</td>
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<td>This item will be addressed at the next Board meeting.</td>
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<td><strong>Saskatchewan Libraries website</strong></td>
<td>Regan Gunningham presented on the update to the Saskatchewan Libraries website. The website will be redesigned and hosted on Springshare (LibGuide) in 2016/2017. The hosting solution will be reviewed in December 2016.</td>
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<td><strong>One Book, One Province</strong></td>
<td>Melissa Bennett reported what she learned from consulting with two other special libraries and there is general interest. There is a feeling from special libraries that public libraries should be leading this type of project but they are willing to provide support.</td>
<td>PLLO will share the discussion notes with Colleen Murphy prior to contacting the SLA. Karen Bonesky will discuss the One Book project with the SLTA.</td>
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<td>Anastasia Gould (RCMP Depot Resource Centre) would be interested in serving on a programming committee. She has past experience working at the University of New Brunswick where a similar program is offered.</td>
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<td>The post-secondary sector could also provide support in the delivery of the project.</td>
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<td>The SLTA has not had an opportunity to discuss this. Currently, they have no time or budget for volunteers to work on this project. Karen Bonesky would like to discuss it again after the SLTA has had a chance to discuss it further.</td>
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<td>The Board decided it would be useful to gather a group of volunteers to work toward a 2018 deadline.</td>
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<td>The Board recommends creating an informal group to further develop and formalize the One Book concept before applying for any grant. This group of volunteers</td>
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will provide an updated timeline, estimated budget and an outline of the work and number of volunteers needed to implement the project.

- The MLB suggests putting out a call for volunteers through SLA and SLTA to locate five or six individuals interested in the project.
  - An SLA program representative would be welcome if they want to be included in the group.
  - It would be useful to identify a group chair prior to the first meeting.
- The Saskatchewan Libraries Conference in May 2016 would provide a final opportunity for individuals to join the group.
- The group’s first meeting/teleconference will take place in June 2016. The group then takes over all further meeting planning.
- The group would recommend how the project should be managed and when to roll out the project.

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<th>Self-published materials survey results</th>
<th>There was no time to review the survey results. This will be on the next meeting agenda.</th>
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| Strategic action items | This is a continuation of the discussion at the October 2015 Board meeting.  
*Interested in exploring further:*  
- shared offsite storage = AGM  
- books into the lives of people = one book project  
- provincial standards  
  - this could be on subjects like physical & technological accessibility  
  - provincial library used to print guidelines on physical facilities and technology  
    - could this be revived?  
    - have to be careful referring to local laws and discussing other jurisdictions  
    - have another board conversation and look at the old document that was created by Provincial Library *(Partners in planning : libraries and people with disabilities)*  
    - Review findings at the next meeting to see if this is worth pursuing |
|------------------------|----------------------------------------------------------------------------------------------------------------|

PLLO will review the document, *Partners in Planning: Libraries and People with Disabilities* and compare it to current legislation.
Not interested:
- Promotion: too much disparity and libraries needed to promote their own brand
- Library usage: this may be explored at the library space summit; this may be also discussed at the MDLP AGM

Parking Lot:
- Weeded books
  - Perhaps limit to SK titles
  - Concern over public libraries shipping weeded books to other locations and PLLO cannot pay for the additional courier services
    - Not practical at this point
    - Could there be an STC partnership to move books?
  - No current communication method to facilitate this
  - Is there a need?
  - Revisit when Allan Johnson is in attendance
- Library skills curriculum
  - Information literacy skills (cradle to grave)
  - The pieces that make this up may already exist in other sectors
  - Is there a need for this?
  - Could there be knowledge shared about the work done in each sector?
  - Scale back to talk about the importance of information literacy in each sector
- Shared assessment and evaluations in repository (toolshed):
  - Define this further
  - What are people using for program assessment (LibQual, logic models, public library statistics)
  - Is there a way for all sectors to report statistics
    - Perhaps start with MDLP assessment and statistics to see if there is value in reporting these to the minister
  - Assess what we should be reporting to the minister
    - Get feedback from the Board and
sector on what we should be communicating to the minister
  o we do not track shared spaces or collaborative programs
    ▪ this could be a new way to highlight the value of the program
• Adoption of library cards (improving the number)
  o one card for the province
    ▪ starting point is to look at potential project barriers
  o explore how each library sector can promote public library card adoption
    ▪ is there a way for other sectors to issue public library cards
    ▪ getting a card at a post-secondary institution lessens barriers for students that do not have the ID they need to get a public library card

**Truth and Reconciliation Calls to Action**
What actions resonate with the Board?
  • sections in language, culture/archives and education

Ideas:
  • arrange for opportunities to learn about aboriginal storytelling and ways of knowing
    ▪ this may take another summit to create a learning opportunity
    ▪ get speakers from other cultures to discuss ideas for collections, programming, etc.
  • facilitating training/professional development opportunities
    ▪ get involved with CALS/LSSAP; do they have recommendations for us?
  • talking circles (not a lecture)
    ▪ often an elder with a discussion group
    ▪ talking circle about what people are doing with this topic
  • making libraries aware of red dress project
    ▪ get advice from aboriginal peoples about how to proceed
  • bring together resources and educational materials
  • Could more work be done around aboriginal
| MDLP cost per use analysis | Jack Ma gave an update on the activities of the MDLP Committee and the cost per use study carried out fall 2015. The committee:  
- conducted a literature review  
- an environmental scan of Canada consortiums  
  - many consortiums are also facing decreased database usage  
  - many have lost government funding that allowed them to purchase a core collection  
    - TAL still has a small core collection  
- decided to determine a cost per use based on full text retrieval, when available  
- did not include “free” databases in the analysis  

Jack provided a handout that outlined the process and usage /cost statistics from 2012-2014.  

The MDLP also tried to get information on interlibrary loan and pay per view pricing to give a context to the value. Libraries cannot agree on a standard cost for these items.  

Cost per use is one tool in the evaluation process and should not be the only tool.  

The committee is still working on the annual report for the MDLP AGM. The committee will present several collection and financial recommendations to the partners. |
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<td>Multitype Unit report – Q &amp; A</td>
<td>There were no questions about the report.</td>
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<td>Wrap up</td>
<td>The Board may have a teleconference in April to review the AGM, self-published survey and other business arising.</td>
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<td>Adjourn</td>
<td>The meeting adjourned at 3:30pm</td>
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