Multitype Library Board Meeting Agenda
PLLO / teleconference
March 29, 2017   1:00 – 2:45pm

MULTITYPE LIBRARY BOARD MEETING SUMMARY

Present: Suzy Bear, Melissa Bennett, Alison Hopkins, Tim Hutchinson, Rian Misfeldt, Colleen Murphy, Charlotte Raine, Jennifer Shrubsole

Regrets: Marilyn Belhumeur

Provincial Library and Literacy Office support: Brenda Dougherty, Regan Gunningham, Jack Ma

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<thead>
<tr>
<th>AGENDA ITEM</th>
<th>DISCUSSION</th>
<th>ACTION</th>
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<tr>
<td>Agenda/Round Table</td>
<td>The agenda was approved as distributed.</td>
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<td>Consent Agenda</td>
<td>All items were approved.</td>
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<td>Community Meeting</td>
<td>How do we support the MDLP at this time?</td>
<td>Let those that RSVPed know that the community meeting is cancelled.</td>
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<td>• Endorse their goals and stand behind the program.</td>
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<td>• Should the board be consulting partners on the direction the program needs to take?</td>
<td>Jennifer will draft and share email with the Board and later send to partners on the Board’s behalf.</td>
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<td>• High level facilitation; the program partners need to come together and make decisions.</td>
<td>Jennifer will follow-up with the Board after the AGM to determine if they want to draft a message to the Minister or partners.</td>
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<td>• Provide guidance to PLLO, which chairs the MDLP and coordinates the meetings.</td>
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<td>• Create a special newsletter/communique reiterating our support for the MDLP.</td>
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<td>• Create a brief to the Minister about the budget and MDLP or an information sheet. This might discuss the impact on the MDLP from the budget cuts. If the Board wants to take this action, they will need to craft this document without support from PLLO.</td>
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<td>• Maybe a June/July timeline to develop an information sheet to share with the</td>
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Minister or partners.

- Develop an email for partners to let them know the Board supports the program. This email will be sent by Jennifer.

**Misc:**

- If partners can no longer participate, does that violate some of the goals or components of the program?
- The MDLP has tight deadlines to work around; there are limited options and many variables to consider.
- The board will get more information once there is information to share.

**Community meeting**

- The library community is not in a position to think about this right now with all of their other challenges.
  - Jennifer will develop a communication that PLLO will send out to those who registered for the meeting.
- The meeting should be cancelled to give time to the MDLP and support their multitype partners. The next community meeting will take place in 2018.

**SDA Stakeholder Meeting**

- There is no urgency to have the meeting in May and it could be moved to the fall. PLLO supports a move to the fall so they can provide the appropriate support to the SDA.
- With a move to the fall, the attendees can help select the date.
- Members are developing content for the meeting.
- There is no formal structure to SDA Committee and they have lost a few members due to retirement
- At the stakeholder meeting the Committee may be able to recruit members that are interested in joining.
- One Board member suggested that it would be challenging to get through all the expected

| PLLO will email the SDA members and let them know about the date change. |
outcomes listed in the meeting proposal. It was agreed that the third outcome should be changed to identifying *alternative governance structures*.
- With this change, the proposal was approved.
- Curt Campbell agreed to remain Chair of the Committee until the stakeholder meeting is held.

**Library Directory Proposal**
- The library directory proposal was approved with a few suggested revisions. Jennifer will update the document and send the final version to Board members.

**MDLP Policy**
- Melissa gave an overview of the document that she provided.
- The group needs to review this document and come up with answers to some of the questions outlined by Melissa.
- Rather than “bylaws” as Melissa states, call it *terms of reference*.
- The document will be revisited at the fall meeting.

**Wrap up**
- PLLO will send an email about the annual report to the Board next week.

**Adjourn**
- The meeting adjourned at 2:45pm